****Public Hearing****
Conditional Use Permit for Montana Silversmith Signage

CITY OF COLUMBUS
AGENDA
MONDAY– November 16, 2026

CITY HALL 6:30 P.M.
all meetings are recorded
*** Notes an action required by Council**

1. ***MINUTES FOR COUNCIL MEETING, APPROVED AS WRITTEN, WITH OR WITHOUT ADDITIONS, DELETIONS, OR CORRECTIONS**

2. ***APPROVAL OF DELINQUENT SHUTOFFS**

3. ***APPROVAL OF CLAIMS**

4. **PRESENTATION OF PETITIONS AND COMMUNICATIONS**
   NONE
5. **REPORTS OF OFFICERS**
   1. **Chief CFD#3**
   2. **Police Chief**
   3. **Public Works Director**
   4. **City Attorney**
   5. **City Clerk**
   6. **City Court**

6. **DISCLOSURE OF CONFLICTS OF INTEREST AND EX PARTE COMMUNICATIONS**

7. **PUBLIC COMMENT ON CURRENT AGENDA**

8. **REPORTS OF COMMITTEES**
   NONE
9. **UNFINISHED BUSINESS**
   NONE
10. **NEW BUSINESS**

*Approval of the Conditional Use Permit to allow signage in excess of 64 square feet at the Silversmiths building at 242 S Pratten Street

*Approval of Pay Application No.1 to Askin Construction in the amount if $177,284.25 for the Pool Renovation Project

*Approval of the Land and Water Conservation Fund Reimbursement request in the amount of $89,250.98 for the Pool Renovation Project

*Approval of Final Pay Application to Aaqua Drilling, Inc. in the amount of $27,099.45 for the Heritage Well Project

*Approval of adding Charly Bermes Utility Clerk to the City's Bank Account

11. **COMMENTS NOT ON THE AGENDA**

12. ***ADJOURN**

All public comment will be limited to 3 minutes unless prior approval is granted by the Mayor

NOTICE OF PUBLIC HEARING

The City of Columbus has received an application for a Conditional Use Permit (CUP) from Benjamin Toney of YESCO, on behalf of Montana Silversmiths, Inc, to allow signage larger than the maximum allowable size, for the Silversmiths building currently under renovation at 242 S Pratten Street, across from the existing Silversmiths building. The legal description is Block 10 of the Park Additions to Columbus, located in Section 27, T 2S., R 20E., Columbus, MT.

The Columbus Zoning Ordinance states that "Any sign advertising an enterprise permitted in a district zoned HC Highway Commercial shall not exceed sixty-four (64) square feet in area […]". The ordinance allows signs that don't meet the requirements to be considered as conditional uses.

The information submitted with the application shows two signs, one on the building which meets the requirements of the code, and a monument sign in the northwest portion of the property that is approximately 140 square feet.

A Public Hearing on the CUP will be held by the Columbus City Council on Monday, November 16, 2026, at 6:30 PM at the Columbus City Hall, located at 408 E. 1st Ave N. in Columbus to receive comments and input concerning the application, and to make a decision to approve, deny, or approve the application with conditions.

The Council will consider all public comments, written or spoken at the hearing. For further information, the variance request application can be reviewed at the Columbus City Hall, Monday through Friday, 8:00 am until 5:00 pm, or you may contact contract Zoning Officer Forrest

Mandeville at 406-690-1933 or
forrest@forrestmandevilleconsulting.com.

Publish October 29 and November 12

MINUTES OF A MEETING OF THE CITY OF COLUMBUS, COLUMBUS, MONTANA HELD November 2, 2026, AT 6:30 P.M.

COUNCIL PRESENT OFFICERS PRESENT	The meeting was called to order at 6:30 p.m. Mayor Joe Morse began the meeting with the pledge of allegiance. The council members present were Rick White, Dennis Holten, Tim Mayo, Cole Waltner, and Kelly Ault. Staff members present were Chief of Police Aaron Uecker, Public Works Director Peyton Brookshire, City Attorney Ryan Addis, and Clerk-Treasurer Cherrie McAlexander.
SIDELINE IN PERSON	Pam Aumueller, Drea Obert, Michael Verseman, Myrna Lastusky and Joel & Jody Moranton
PUBLIC HEARING	Public Hearing on Amending the Expenditure Budget for FY25/26. The mayor opened the public hearing at 6:30 pm and asked if there was any public comment. There was no comment and the hearing was closed at 6:01 pm.
MINUTES APPROVED	The mayor asked Council if they had reviewed the minutes of the October 19, 2026, regular meeting, and if there were any additions, deletions, or corrections. Cole Waltner made a motion to approve the minutes of the regular meeting, seconded by Rick White; roll call for vote, Rick White, Dennis Holten, Tim Mayo, Cole Waltner, and Kelly Ault, all yea votes. Motion passed.
SHUT OFF LIST	NONE
APPROVAL OF CLAIMS	The claims list for the 2nd half of October was presented to the Council. Tim Mayo made a motion to approve the claims as presented, seconded by Cole Waltner; roll call for vote, Kelly Ault, Cole Waltner, Tim Mayo, Dennis Holten and Rick White, all yea votes. Motion passed.
PRESENTATION OF PETITIONS AND COMMUNICATIONS	Michael Verseman with Land Design to discuss the Downtown Revitalizing Plan Myrna Lastusky with Beartooth RC&D to discuss the Granite Peak Dog Park
FIRE DISTRICT	The Columbus Fire District #3 Fire Chief was not present and did not provide a report.
POLICE	The Police Chief was present and provided a report. Tim Mayo asked about the Gun Range with all the rain. Aaron said he hadn't been down to the range to see.
PUBLIC WORKS	The Public Works Director was present and provided a report. Tim Mayo asked about the new mower public works was looking at buying. Tim also asked about the mowing at the cemetery. Peyton explained. Kelly Ault asked about the Progress at the pool. Peyton gave an update.
ATTORNEY	The City Attorney was present and provided a report.
CLERK-TREASURER	The Clerk-Treasurer was present and provided a report.
CITY JUDGE	The City Judge was present and provided a report.
DISCLOSURE OF CONFLICTS OF INTEREST AND EX PARTE COMMUNICATION	NONE

MINUTES OF A MEETING OF THE CITY OF COLUMBUS, COLUMBUS, MONTANA HELD November 2, 2026, AT 6:30 P.M.

PUBLIC COMMENT ON CURRENT AGENDA ITEMS:	NONE
COMMITTEE REPORTS-	NONE
UNFINISHED BUSINESS	NONE
NEW BUSINESS	Approval of Resolution 904-2026 Amending the Expenditure Budget for FY25/26. Tim Mayo made a motion to approve the resolution, seconded by Cole Waltner; roll call for vote, Rick White, Dennis Holten, Tim Mayo, Cole Waltner, and Kelly Ault, all yea votes. Motion passed. Approval of the Professional Service Agreement with The Grounds Guys for mowing the Cemetery in the amount of $26,184.17. This is a 5% increase from the last agreement. Dennis made a motion to approve the agreement, seconded by Rick White; roll call for vote, Kelly Ault, Cole Waltner, Tim Mayo, Dennis Holten and Rick White, all yea votes. Motion passed. Approval of Bid Package and Timeline for the 2026 Street Improvement Project. Dennis Holten made a motion to approve the Bid Package, seconded by Kelly Ault. Dennis asked about overlays and Petromate as an option to cut down on cost. Peyton explained. Roll call for vote, Rick White, Dennis Holten, Tim Mayo, Cole Waltner, and Kelly Ault, all yea votes. Motion passed. Approval of the purchase of a new mower for the Parks Department in the amount of $14,748.34. Tim Mayo made a motion to approve the purchase, seconded by Dennis Holten; roll call for vote, Kelly Ault, Cole Waltner, Tim Mayo, Dennis Holten and Rick White, all yea votes. Motion passed. Approval of Pay App No. 6 for the Heritage Well Project in the amount of $79,750.78. Dennis Holten made a motion to approve the pay app, seconded by Tim Mayo. Rick asked about the well that was drilled and produced no water. Tim asked about the punch list. Peyton explained. Roll call for vote, Rick White, Dennis Holten, Tim Mayo, Cole Waltner, and Kelly Ault, all yea votes. Motion passed.
COMMENTS NOT ON THE AGENDA	Joel Moranton mentioned the Stillwater Chamber of Commerce Annual Banquet was this Saturday and to let him know if anyone needs tickets. Rick and Tim both complemented Peyton on the new parking lines.
ADJOURNMENT	Joe Morse requested a Motion to Adjourn. Rick White made the motion to adjourn at 6:57 p.m. seconded by Dennis Holten, roll call all yea votes.

JOSEPH MORSE II, MAYOR

CHERRIE L MCALEXANDER, CLERK-TREASURER

Columbus Police Department
408 E 1ST AVE N
P.O. BOX 549
Columbus, MT 59019-0549

Aaron A Uecker, Chief of Police
(406) 322-5313 Ext. 110
Email: chiefofpolice@townofcolumbus.com

To: Columbus City Council

From: Chief Aaron Uecker

Subj: Monthly Report

Since my last report Columbus Police have responded to 164 calls. Out of those calls Calls for service to include but not limited to: Traffic Stop, Assault, Complaint, Warrant Service, Area Check, Assist other Agency, Assist Citizen, Suspicious Activity, Animal Control, Disturbance. Out of these Case Files for Arrest and Investigative reports were created for Potentially Dangerous Animal, Disorderly Conduct, Obstructing, Warrant, Child Abuse, Child Sexual Abuse.

The explorer is finally done with and can move into the fleet. The last thing I put on was the side PIT bumpers on it. It was about $2,000 total but it will save thousands in we get into a pursuit and have to take the suspect vehicle off the road. If you remember the cost of the headlight for the other explorer was almost 2k for one headlight, that would have been prevented had we had these types of bumpers on the cars.

The charger went in for a routine PM check and after oil change and inspection. They found the water pump was leaking. Total cost for parts and replacement is going to be about $600.

Aaron Uecker

PUBLIC WORKS
Council Report | November 16th , 2026

Prepared by: Peyton Brookshire, Director of Public Works | **City of Columbus, Montana**

WATER

- Public Works recently identified a leak on a shared water service supplying two separately metered residences, one within City limits and one outside. The service extends approximately 700 feet from the City's curb stop through public rights-of-way and multiple privately owned properties. I made the decision to discontinue water service to both residences until the leak could be addressed. This action was taken to prevent the continued loss of treated municipal water and to require correction of a known deficiency on the privately maintained portion of the service. Water service will be restored once the necessary repairs have been completed and verified, consistent with City standards.

SEWER

- We are experiencing some issues with the west sewer lift station on Judith Drive. All electrical seems to be in working order so it is most likely a pump problem. The site was originally built with a lift system to be able to remove the pumps easily on a rail system for inspection. At some point the site was reconfigured for unknown reasons and the resulting set up no longer allows for the lifting of pumps without requiring personnel entry. This leads to having to have the entire lift station sucked out and physical entry to undo the coupling to remove the pump for repair or inspection. I am contacting Star Service who originally designed the station to see what we can do to return the lift station to the way it was designed.

STREETS / DRAINAGE

- I am still working with Performance Engineering to have them complete the drainage problem in the alley behind the new town pump store. They are wanting to do a swale however I am not convinced this is a long-term solution. I had originally wanted our lone storm inlet to drain into their onsite storage however this was not done due to realignment of the fuel storage tanks during construction, and this has led to the issue of the drainage running down the alley. I have had the alley bladed and sloped to the west as a short-term fix.

PARKS

- Nothing new to report.

OTHER

• I would like Council to consider establishing a formal policy for identifying and correcting these non-conforming utility configurations, including requirements for independent service connections, reasonable compliance timelines, and consideration of individual site conditions. This would provide Public Works with a consistent and proactive process for addressing existing deficiencies rather than continuing to manage these situations individually as failures occur.

•During the ongoing water meter replacement program, Public Works has identified several nonconforming installations, particularly involving mobile homes and trailers. Many existing meters are located beneath these structures in areas that present accessibility, confined space, and freeze-protection concerns. In accordance with the City's confined space policy and existing water meter installation requirements, meter replacements have been deferred at these locations until suitable installation conditions can be provided. With winter approaching, it is particularly important that newly installed City-owned meters be adequately protected from freezing and other potential damage.

November 16, 2026

REPORT FROM THE CITY CLERK-TREASURER
CHERRIE L MCALEXANDER

1. Please review the attached information about potential new websites for the city. I know we looked at getting a new website a few years back and it was decided that the cost was not worth it. Due to the new ADA compliance mandates for 2028 and the age of our current website it is time to decide on a new vendor to create a new website for the city. This will be on the agenda for a vote on December 7, 2026. My main focus is making sure the city is compliant with all ADA mandates. I believe working with a vendor that specializes in city websites and understands all the state ADA mandates would be the best option for the city.

2. Reminder – The Next public meeting for the Downtown Revitalization Plan is on November 19, 2026 at 6PM location is The Palladium Brewery Back Room

Please feel free to call, email or stop by my office anytime with questions or concerns

Website Proposals

Civic Plus:

One-Time Implementation Fee : $650.00

Annual Subscribtion Fee : $3,258.00

Stillwater County, Laurel and Red Lodge all have Civic Plus Websites

Moranton Media:

One-Time Implementation Fee: $0.00

Annual Subscription Fee : $2,100.00

No current city websites. Has created over 40 websites https://moranton.com/our-work/ to see example of his work.

Municipal Impact:

One-Time Implementation Fee: $599.00

Existing Website Transfer Fee: $950.00-$1,400.00

Annual Subscription Fee: $1,170.00

Three Forks, Jordan and Culbertson all have Municipal Impact Websites

SmartXEO & TextMyGov:

One-Time Implementation Fee: $1,600.00 - $2,200.00

Annual Subscription Fee: $1,600.00 - $2,200.00

Fees are for a 5-year agreement or a 3-year agreement

No Montana City websites but do have some in Oregon and New Mexico

OFFICIALLY RECOMMENDED BY THE NATIONAL RURAL WATER ASSOCIATION

"First, let me say how much I LOVE this company and how you have made my life so much easier... So, thanks for that."

- Donna Easton, City Council
Town of Bayside, TX



Municipal Impact

Smart Websites for Smart Communities™

It's time for your City or Town to have an ADA Compliant Website + Alerting System!

Simply sign up for a free trial, or request a proposal for your next board or council meeting. We'll launch your new **website + alerting system** in just 3 business days, then show you how to make updates or post alerts yourself, anytime you like. Need help? No problem! Support is unlimited, and *satisfaction is guaranteed!*

SMS & EMAIL ALERTS
PCI COMPLIANT HOSTING
FAST 3-DAY LAUNCH
CCR DIRECT LINK
EASY UPDATES

NRWA
OFFICIAL PARTNER

ADA COMPLIANT DESIGN
TIMESTAMPED DOCUMENTS
SECURE CLIENT DASHBOARD
UNLIMITED SUPPORT
... & MUCH MORE!

FREE TRIAL • QUICK LAUNCH • FAST + FRIENDLY SUPPORT • SATISFACTION GUARANTEED

For more information visit municipalimpact.com or call today (888) 551-4815.

IMMENSE IMPACT, LLC

Home of RuralWaterImpact.com & MunicipalImpact.com

Rural Water Impact & Municipal Impact
(888) 551-4815
P.O. Box 121034
Arlington, TX 76012

Prepared For
Attn: Mayor Joe Morse
City of Columbus
408 E. 1st Ave. N.
Columbus, MT 59019

Estimate Date
06/01/2026

Estimate Number
26-0323EIU

Description	Rate	Qty	Line Total
Muni Tier 2 Annual Subscription - 2026 Municipal Impact Tier 2 (population 1501-3000) Annual Website Subscription. Includes Hosting, Unlimited Customer Support, All Website Software Updates, Upgrades, ADA Educational Support & One Month Free.	$1,170.00	1	$1,170.00
Muni Tier 2 Set Up Fee - 26 Website Set Up Fee - One Time Charge (Does Not Include Existing Website Content Transfer or Custom Domain)	$599.00	1	$599.00

Subtotal	1,769.00
Tax	0.00
Estimate Total (USD)	$1,769.00

Terms
NO RISK 30-Day 100% Money Back Guarantee. Prices subject to change without notice. Custom Domain Name and Content Transfer not included.

Questions? Give us a call at (888) 551-4815 or email us at support@municipalimpact.com.

IMMENSE IMPACT, LLC

Home of RuralWaterImpact.com & MunicipalImpact.com

Rural Water Impact & Municipal Impact
(888) 551-4815
P.O. Box 121034
Arlington, TX 76012

Prepared For
Attn: Mayor Joe Morse
City of Columbus
408 E. 1st Ave. N.
Columbus, MT 59019

Estimate Date
06/01/2026

Estimate Number
26-0323EIW

Description	Rate	Qty	Line Total
Preliminary Content Transfer Estimated Range Preliminary Content transfer estimate range $950.00-$1400.00	$950.00	1	$950.00

Covers transferring approximately 35 pages of content.
Please note that this content transfer range is a preliminary estimate only and should be considered an approximate budgetary projection until an exact count is requested.
Please note the following:
*Document Transfer is limited to materials dated 2025 and onward.
*Transfer of documents older than 2025 not included.
*Transfer of Business Directory not included.
*Transfer of Archival Documents not included.
*Transfer of MP3 recordings not included.
*Documents must be ADA compliant or they will be resaved using OCR Technology.
*We do not provide fillable forms; Client can add any fillable form to site after content transfer is complete.
*We will not create or produce any new documents, images or original content on behalf of website subscriber.
*Final price may vary from the estimated range depending on the final information count.

Tax (if applicable) will be added per State Comptroller's Guidelines upon acceptance of estimate. Please Note: Content Transfer Fees are Non Refundable.

Subtotal	950.00
Tax	0.00
Estimate Total (USD)	$950.00

Notes

Content Transfers are completed within 30-45 business days following site launch; however, timeline may be extended if client's approval of changes is delayed.

In order to meet ADA Compliance standards, PDF's must be scannable, indexible and searchable. Any PDF not meeting this criteria will be resaved using OCR Technology. Any Word Documents will be saved as PDF's. Optical Character Recognition (OCR) is the process that converts an image of text into a machine-readable text format.

CIVICPLUS
Municipal Websites
CENTRAL

Web Central Starter: Summary

WebBasic

Proposal valid for 60 days from date of receipt

Company Overview



CivicPlus started back in June of 1998 with a simple yet powerful vision: to create a website solution that allowed municipal staff to maintain their websites daily without needing a technical webmaster. As technology advanced, we saw our customers' need to bring more services online. We expanded our vision to make local government work better as a whole.

Today, CivicPlus provides public sector technology that automates processes, digitizes services, and enhances civic experiences. Our wide range of government software solutions are designed to be flexible, scalable, and customizable, ensuring a frictionless experience for residents and staff. Our portfolio includes solutions for:

- Process Automation and Digital Services
- Planning, Permitting, Licensing, and Code Enforcement
- Fire and Life Safety Inspections
- Asset Management
- Utility Billing
- Social Media Archiving
- FOIA Management
- Municipal Websites
- Web Accessibility
- Agenda and Meeting Management
- Codification
- Emergency and Mass Notifications
- Parks and Recreation Management
- 311 and Citizen Relationship Management

EXPERIENCE & RECOGNITION

25+ Years

10,000+ Customers

950+ Employees

CivicPlus has over 25 years of experience working with municipal organizations across the US and Canada. Our commitment to deliver the right solutions in design and development, end-user satisfaction, and secure hosting has been instrumental in making us a leader in government web technology. We are proud to have earned the trust of our over 10,000 customers and their over 100,000 administrative users. In addition, over 340 million residents engage with our solutions daily. With such experience, we are confident that we can provide the best solution for you.

CONTACT INFORMATION

Primary Office

302 S. 4th Street, Suite 500, Manhattan, KS 66502

Phone: 888.228.2233 | Fax: 785.587.8951

Civicplus.com

Powering & Empowering Government

We empower municipal leaders to transform interactions between residents and government into consistently positive experiences that elevate resident satisfaction, increase revenue, and streamline operations.

Government leaders tell us that one of their most pressing needs is to improve how residents access and experience municipal services; however, they struggle with budget cutbacks and technology constraints. CivicPlus enables civic leaders to solve these problems, making consistently positive interactions between residents and government possible.

CivicPlus is the only government technology company exclusively committed to powering and empowering governments to efficiently operate, serve, and govern using our innovative and integrated technology solutions built and supported by former municipal leaders and award-winning support teams. With it, municipalities increase revenue and operate more efficiently while fostering trust among residents.



CIVICPLUS

Pricing is valid for 90 days

Website	Standard
One-Time Standard Implementation	$650
Annual Subscription Fees	$3,258

Base Inclusions			Price
Agenda Center Calendar Alert Center Document Center Notify Me FAQs	Graphic Links Quick Links Info Advanced News Flash Staff Directory Form Center	Guardian/Cloudflare Tier 1 Security for PCI Compliance and Visitor Surges. DNS | Domain Management SSL Management Hosting and Security	Included

Website Optional Add-On	Price
Live Training Per Module	$375 one-time
Standard Department Header Page	$2,933 one-time | $813 annual fee
Premium Department Header Page	$4,515 one-time | $938 annual fee
Accessibility with AudioEye	$500 one-time | $2,500 annual fee
48 Month Redesign Annual Fee	Standard $425 | Premium $500
Convert PDF Forms to Fillable Forms	$40 per PDF page
Facilities and Reservations Module	$350 annual fee
Resource - Business Directory Module	$350 annual fee
Activities Module	$350 annual fee
Bids Posting Module	$350 annual fee
Jobs Module	$350 annual fee
CivicSend – E Newsletter Builder Added to Notify Me	$750 one-time | $2,374 annual fee
CivicPlus Pay with Forte	$500 one-time | $250 annual fee
Additional Block of 500 Notify Me SMS Subscribers (Comes with a block of 500)	$945 annual fee
CivicPlus Agent AI Chatbot	$1,000 one-time | $5,000 annual fee

Other Popular Integrated Solutions	Price
Mass Notification	Ask Me – Scoping Necessary
Meetings and Agenda Management	Ask Me – Scoping Necessary
DocAccess PDF Accessibility	Ask Me – Scoping Necessary
Social Media Archiving	Ask Me – Scoping Necessary
Next Request (Public Records Request)	Ask Me – Scoping Necessary
Municode Codification (Code of Ordinance)	Ask Me – Scoping Necessary
SeeClickFix 311 CRM	Ask Me – Scoping Necessary
Web Accessibility	Ask Me – Scoping Necessary
Community Development (Permitting, Licensing, Code Enforcement)	Ask Me – Scoping Necessary
Asset Management	Ask Me – Scoping Necessary
Process Automation (Advanced fillable forms with automated workflow)	Ask Me – Scoping Necessary
Recreation Management	Ask Me – Scoping Necessary

Standard Package Designs

You will choose one of our fixed layout options as the base of your website. You will then be given the opportunity to submit personalized information, like imagery, branding, graphic button preferences, and more to be taken into design consideration. This finalized design will not only represent your unique community, but—combined with the functionality of the Web Central Starter CMS – will help you provide an attractive and convenient online resource for your community.

DESIGN EXAMPLES

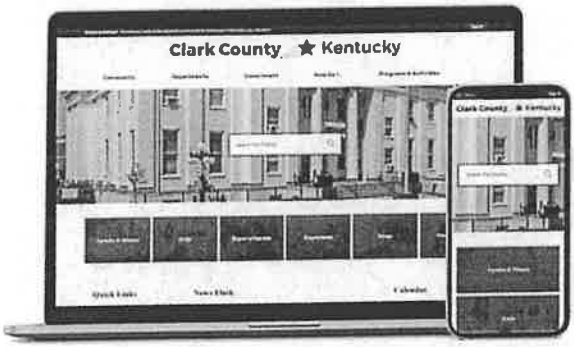
The included design portfolio will provide you with an idea of the different directions we can take your creative design with the standard implementation package.



Ludlow, MA



Rocky Hill, CT



Clark County, KY



Geneva, NY



Malvern, AR

Standard Package Timeline | 20-22 Weeks

PHASE 1: INITIATE & ANALYZE	**5 Weeks**	• Project Kickoff Meeting • Planning & Scheduling • Customer Deliverable Submission
PHASE 2: CONTENT IMPLEMENTATION & DESIGN CREATION	**9 Weeks**	• Site Map Creation • Content Implementation • Design Creation • Google Analytics Account Creation • Quality Control.
PHASE 3: EDUCATE	**4 Weeks**	• Group Training
PHASE 4: LAUNCH	**4 Weeks**	• Project Scope Completion • Website Launch

Approaching Your Project Implementation

Communication between you and your CivicPlus team will be continuous throughout your project. Sharing input and feedback through email, virtual meetings, phone calls, and our project management software will keep all stakeholders involved and informed. Cloud Coach offers task management transparency with a multi-level work breakdown structure and Gantt Chart-based project plan.

- Centralized project communication and task management tools are located in a cloud-based project workspace
- Tasks, deliverables, and milestones are aligned to your specific scope of work

The tools available through Cloud Coach combined with regular communication with your project manager provide you ample opportunities to quickly and efficiently review your project, check deliverables, and communicate feedback.

Standard

PHASE 1: INITIATE & ANALYZE

Project Kickoff Email – Your project manager will kick off your project via email, introducing your CivicPlus team, detailing deliverables needed, providing a high-level overview of the development process, and introducing tools and resources used to manage your project.

Planning & Scheduling – Your project manager will create a comprehensive project timeline based on the project scope and your specific needs.

Customer Deliverable Submission – You will be responsible for submitting deliverables as outlined.

PHASE 2: CONTENT IMPLEMENTATION & DESIGN CREATION

Site Map Creation – Our content development team will generate a site map of your existing website in preparation for the content implementation.

Content Implementation – Our Content Development team will migrate up to 150 pages of content (including their text, documents, and images) from your current website to your new, Central Starter website. Additional pages of content can be added for an additional fee. Content will be enhanced for accessibility, and we will organize your website pages to make them easy to navigate. They will also migrate the current year and the previous two years of simple meeting agendas and minutes to the Agenda Center module. Additional years can be added for an additional fee.

Design Creation – You'll have the chance to review the responsive design prototype and provide feedback and/or approval.

Google Analytics Account Creation – Your website will be set up with a Google Analytics account.

Quality Control – Our Content Development team will complete a quality control check to ensure proper content migration.

PHASE 3: EDUCATE

Group Training – Throughout the development and after launch, you and your team can access on-demand training, resources, and educational opportunities. Our initial training is offered online to administrators and content contributors. Individuals can attend group training sessions in the weeks prior to going live.

PHASE 4: LAUNCH

Project Scope Completion – Your Central Starter project team confirms all the details that are necessary to take your website live and explain what you can expect on launch day.

Website Launch – After final confirmation, your website will be made live and available to the public.

Your Role During Implementation

- To help create the strongest possible website, we will need you to:
- Choose your desired layout – *Standard Package Only*
- Complete the Content form – *Standard Package Only*
- Gather photos and logos that will be used in the overall branding and design
- Provide website statistics to be utilized in reorganizing your website content, navigation, and design (*if available*)
- Complete the Design Form to communicate design preferences
- Provide technical information in the DNS form for the set-up of your website domain name(s)
- Perform reviews and provide official approvals throughout the project
- Update the content on your current website and delete any pages you no longer need
- Track website updates to be completed during your training session
- Ensure you have the most up-to-date web browsers installed on your organization's computers
- Compile a list of your website users and desired permission levels
- Reserve training location and necessary resources (computers, conference phone, etc.)

CMS Features & Functionality

CivicPlus' Municipal Websites Central Standard (Web Central Starter) content management system (CMS) is robust and flexible with all the features and functionality you need today and in the future. Developed for municipalities that need to update their website frequently, CivicPlus provides a powerful government content management structure and website menu management system. The easy-to-use system allows non-technical employees to efficiently update any portion of your website.

Each website begins with a unique design developed to meet your specific communication and marketing goals, while showcasing the individuality of your community. Features and capabilities are added and customized as necessary, and all content is organized in accordance with web usability standards.

Modules & Widgets

RESIDENT ENGAGMENT

Web Central Starter offers many effective and easy-to-use resident engagement features. These tools easily integrate with other key features.

Calendar – Create multiple calendars and events for upcoming activities that are viewable by list, week, or month.

Notices and Alerts – Post emergency or important information on your website and notify residents through email and SMS, via Alert Center.

Form Center – Create custom, online forms via simple drag-and-drop functionality. Track form submissions within the CMS and route email notifications to the appropriate individual(s).

News – Post news items and keep your residents up to date on important information via News Flash.

Notifications – Allow your residents to subscribe to receive text and email notifications on topics that are important to them via Notify Me® (includes up to 500 SMS users).

Pop-up Module – Use a pop-up modal to call attention to important information and notices, sitewide or on specific pages.

ASSET MANAGMENT

Web Central Starter is fully equipped with a robust set of document and image management tools that work with other key features of our CMS, making it easy to build dynamic content that is easy for residents to navigate and access.

Agenda Center – Create and display meetings and agendas on the website utilizing our built-in Agenda Center module. For advanced functionality, including live meeting management, our integrated Agenda and Meeting Management product is available as an add-on.

Document Center – Organize and management documents in one central repository.

Public Images – Store all your images in one central location, to utilize individually or create slideshows on our site. Use the built-in editor to crop and resize photos, as needed. Images are optimized for performance, mobile responsiveness, and contain alt text for accessibility compliance.

INFORMATION & NAVIGATION

Organize your content and pages to make it easy to locate the information you and your residents need most with modules that help you update information quickly.

Easy for Residents to Navigate – An intuitive design, mega menu options, prominent buttons, and dynamic breadcrumbs throughout your site, all allow residents to easily find what they're looking for.

Frequently Asked Questions (FAQs) – Provide answers to the most frequently asked questions to reduce phone and foot traffic for staff.

Graphic Links – Create visually appealing buttons to direct users to important information.

Info Advanced – Use Info Advanced to create engaging displays of information for reuse throughout the website.

Quick Links – Provide links to highly requested services and information. These are commonly displayed in website footers and right-hand navigation.

Staff Directory – Provide contact information for departments and individual staff members. Use the information throughout the site and keep updated in one location. The Staff Directory widget allows you to quickly place specific persons or departments on relevant pages.

COMMONLY USED WIDGETS

An extensive widget library is available for ease of placing dynamic and visually appealing information on specific pages. Each widget is easy to use with drag-and-drop functionality and is configurable with individual styling options.

Custom HTML Widget – Embed videos or other HTML features in your page.

Editor Widget – Edit text with word processing tools, plus web tools like code view and the Accessibility Checker.

Form Center Widget – Embed simple forms on a page.

Image Widget – Add images to a page.

Related Documents Widget – Create a dynamic list of documents referenced in the Document Center.

Slideshow Widget – Add a slideshow of images.

Tabbed Widget – Organize larger pages of information in horizontal, vertical, or stacked vertical or accordion style tabs.

ADMINISTRATIVE FEATURES

The administration of your Web Central Starter website is browser based, with no installation of software needed. You'll be able to update your website from an internet connection on any platform (Mac or PC). Administrators can control access to pages and manipulation of content as well as use automated features to streamline processes.

Administrative Dashboard – A home base for messages and quick access to your recent activities and time-sensitive action items such as pending approvals and expiring items.

Content Scheduling & Versioning – Set your content to auto-publish and auto-expire, with an archive of all published content and previous versions.

Dynamic Page Components – Modules such as Calendar, FAQs, and News Flash, may be included as dynamic page components on any page.

History Log – Track changes made to your website.

Intranet – Use permissions to set a secure location on your website that allows employees to login and access nonpublic resources and information.

Levels of Permissions – Assign staff members to groups with different levels of permissions of access and authority throughout the CMS.

Pending Approval Items – Administrators have access to a queue of pending items to be published and reviewed.

Website Statistics – Provided website analytics for analysis.

USER-FRIENDLY FEATURES

Not only is Web Central Starter easy for your staff to use, various administrative features help make a more attractive, engaging, and intuitive website for your community.

Automatic Alt Tags – Built-in features assist with ongoing ADA compliance of your website.

Credit Card Processing – With the add-on feature CivicPlus Pay (Pay), you can integrate with an approved payment processor to accept payments on your website (separate agreement must be made directly between you and the chosen approved processor). Additional fees apply.

Preset Styling Standards and Ongoing Styling Flexibility – Site changes automatically inherit design standards and styles that you've set up for your homepage, interior layouts, and simple layouts. This keeps your website looking clean and always matching. We also offer large amounts of flexibility with placement and styles on an ongoing basis. As you edit your website, you can easily adjust the location and style of widgets, content, carousels, lists, calendars, etc. to meet the look and feel you need for that area.

Link Redirects – Instead of sending your users to http://civicplus.com/248/Awards-and-Recognition, you can send them to http://civicplus.com/awards.

Live Edit – See where your information will be posted on a page before you make any changes with our WYSIWYG editor and drag-and-drop tools.

Maps – Easily embed maps from Google, ESRI, and more using the HTML widget. Mega Menu – A main navigation menu makes it easy to get to any page on your website quickly.

Predictive Site Search – Our powerful site search functionality automatically indexes all content making it easy for visitors to find information across pages, documents, and images.

Site Search Log – All search words are kept in a log.

Real Simple Syndication (RSS) Feeds – Administrators and website visitors can use RSS feeds to display content or be notified of content updates.

Responsive Design – With responsive design, your website adjusts to the screen size regardless of what device is being used, providing a seamless user experience.

Social Media – Set various modules to automatically post to your Facebook and/or X (formerly Twitter) feeds and incorporate compatible social media feeds and widgets into your website.

Supported Browsers – View your website in the latest versions of major browsers including Microsoft Edge, Firefox, Safari, and Chrome.

Third-Party Access – Utilize iframes, embeds, and/or links to most of your third-party services. Or use our growing list of APIs to build applications right from your website.

Translation – Integration with Google Translate translates web pages into over 100 languages.

ACCESSIBILITY COMPLIANCE

With over 20% of adults in the United States having a disability, you need a website that conforms to all residents. CivicPlus wants to help our customers maximize accessibility for all users and surpass Section 508 ADA accessibility requirements while providing you the freedom to create a visually rich and appealing website. Our multi-faceted approach sets you up for success:

- We build websites using WCAG guidelines to be highly accessible at go live.
- Our trainers will teach your staff best-practices to keep your content and design elements accessible and up to date with the latest ADA/ WCAG standards.
- Your staff can use the Accessibility Checker included within the CMS to scan content created in the editor for accessibility issues so you can correct them before publishing.
- Any new regulations that require code changes are done automatically by our product team, at least quarterly, with no additional effort required from you.
- In addition, our product team updates our best practices and provides regular updates to customers via the CivicPlus website, blog articles, webinars, and other publications.

Due to the dynamic nature of website content updates, an ongoing accessibility solution can be incredibly beneficial in ensuring sustained accessibility compliance. CivicPlus provides three long-term web accessibility solutions offering varying approaches to help with your compliance maintenance challenges. Additional details and/or a quote can be provided upon request.

- **AudioEye Partnership** – CivicPlus partners with AudioEye to provide a suite of accessibility tools and services for WCAG 2.2 compliance at a discounted rate to our customers.

- **Acquia Optimize: Website Optimization & Compliance Tools** – Acquia Optimize is an easy-to-use web governance platform available to purchase and add to your project. Acquia Optimize's tools help you identify, prioritize, and address content quality assurance and accessibility issues on your website so that you can achieve and maintain compliance according to WCAG 2.1 standards. Further, we can help you meet the latest data privacy and government policy standards.

- **CivicPlus DocAccess PDF Accessibility** – Efficiently and accurately ensure PDFs are accessible to all members of your community. DocAccess provides an all-in-one environment for testing, remediating, and verifying PDF documents, combining automated scanning with expert remediation to achieve and maintain full compliance.

ADD-ON MODULES

In addition to our comprehensive CMS offering, we provide a range of additional modules designed to enhance functionality and meet specific organizational needs. Each module is tailored to deliver specialized capabilities, ensuring you have the flexibility to create a solution that aligns perfectly with your objectives. Please reach out if you are interested in including any of these options into your new CMS project.

Blog – Post opinions/information about various community topics and allow resident comments and subscriptions.

Get Community Input – Post initiatives and project ideas to receive feedback and interact with your residents via Community Voice.

Opinion Poll – Poll your residents on important topics by showing the Opinion Poll widget on relevant pages, to grab resident attention and quickly capture their responses to your polls. Polling helps with gathering and evaluating resident feedback, increasing resident engagement, and understanding your community.

Photo Gallery – Display photos of parades, local sporting events, or historical locations through albums or slideshows. Users can vote on favorites or share via email and social media.

Archive Center – Manage and retain serial and older documents.

Real Estate Locator – Lets community members list and manage residential and commercial properties separately, with dedicated search functions. Users can post and manage listings 24/7 after setting up a profile and paying a subscription fee, while administrators can approve or auto-publish listings.

Resource Directory – Use the Resource Directory to showcase information on local businesses and/or community resources.

Activities – Create and post activities, events, and classes so residents can register for them and even pay online. Your administrators can view and create rosters. The Activities module integrates with the Facilities module so residents can view the location of the activity.

Facilities & Reservations – Display facilities on your site for residents to browse. Allow them to filter by amenities, view facility details, and even make reservations online.

Job Postings – Post available jobs online and accept online applications.

Bids – Post open bid opportunities for contractors to view available work, download supporting documentation, receive notifications on posted opportunities and submit bid applications online.

Continuing Services

Technical Support & Services

With technology, unlimited support is crucial. Our live technical support engineers based in North America are ready to answer your staff members' questions and ensure their confidence. CivicPlus' support team is available 7 a.m. – 7 p.m. CST to assist with any questions or concerns regarding technical functionality and usage of Web Central Starter.

CivicPlus Technical Support will provide a toll-free number, online chat support, as well as an online email support system for users to submit technical issues or questions. If the customer support specialist is unable to assist with the question or issue, the three-tier escalation process will begin to report issues to our product engineering team for resolution.

Support at a Glace

- Technical support engineers available 7 a.m. – 7 p.m. (CST) Monday – Friday (excluding holidays)
- Accessible via phone, email, and chat
- 4-hour initial response during normal hours
- 24/7 emergency technical support for named points of contact
- Dedicated customer success manager
- Online self-service help with the CivicPlus Help Center (civicplus.help)

Emergency technical support is available 24/7 for designated, named points-of-contact, with members of CivicPlus' support teams available for urgent requests.

CIVICPLUS HELP CENTER - CivicPlus customers have 24/7 access to our online Help Center where users can review articles, user guides, FAQs, and can get tips on best practices. Our Help Center is continually monitored and updated by our dedicated Knowledge Management Team to ensure we are providing the information and resources you need to optimize your solution. In addition, the Help Center provides our release notes to keep your staff informed of upcoming enhancements and maintenance.

AWARD-WINNING - CivicPlus has been honored with three Gold Stevie® Awards, six Silver Stevie® Awards, and nine Bronze Stevie® Awards. The Stevie Awards are the world's top honors for customer service, contact center, business development, and sales professionals.

CONTINUING PARTNERSHIP - We won't disappear after your website is launched. You'll be assigned a dedicated customer success manager who will partner with you by providing information on best practices and how to utilize the tools of your new system to most effectively engage your residents.

ENGAGEXCHANGE

The ENGAGEXCHANGE is an online community and the central hub of ideas, guidance, tips, advice, and more for our Web Central Starter customers. It reflects our commitment to:

Connection – Customers can connect with their peers to ask questions, discover solutions, share ideas, and join focus groups and beta opportunities.

Direction – Customers will have the opportunity to provide targeted input on the future direction of the Web Central Starter roadmap and will be able to submit ideas for improvements and enhancements. MAINTENANCE CivicPlus is proactive in identifying any potential system issues. Through regularly scheduled reviews of site logs, error messages, servers, router activity, and the internet in general, our personnel often identify and correct issues before they ever affect our customers' web solutions. Our standard maintenance includes:

- Full backups performed daily
- Regularly scheduled upgrades including fixes and other enhancements
- Testing
- Development
- Operating system patches

Hosting & Security

CivicPlus protects your investment and takes hosting and security of our customers' websites seriously. Redundant power sources and internet access ensure consistent and stable connections. You'll find that our extensive, industry-leading process and procedures for protecting and hosting your website are unparalleled. We offer secure data center facilities, constant and vigilant monitoring, and updating of your system, including 99.9% guaranteed up-time (excluding maintenance). If you experience a DDoS attack or threat, CivicPlus has mitigation and DDoS Advanced Security options available to you at the time of an event. Whatever your needs are, we have an option that will fit your community.

Data Center	• Highly Reliable data center & secure facility • Managed network infrastructure • On-site power backup & generators • Multiple telecom/network providers • Fully redundant network • System monitoring – 24/7/365
Bandwidth	• Multiple network providers in place • Burst bandwidth – 22 Gb/s • Unlimited bandwidth usage for normal business operations (does not apply in the event of a cyber attack)
Hosting	• Web Central Starter software updates • Server management & monitoring • Multi-tiered software architecture • Server software updates & security patches • Database server updates & security patches • Antivirus management & updates • Server-class hardware from nationally recognized provider • Redundant firewall solutions • High performance SAN with N+2 reliability
Disaster Recovery	• Emergency after-hours support, live agent (24/7) • On-line status monitor by Data Center • 8-hour guaranteed recovery TIME objective (RTO) • 24-hour guaranteed recovery POINT objective (RPO) • Pre-Emptive monitoring for disaster situations • Multiple, geographically diverse data centers
DDoS Migration	• Defined DDoS Attach Process • Identify attack source and type • Monitor attack for threshold* engagement
DDoS Advanced Security Coverage	• Not Included – additional coverage available at time of event (fees will apply)

*Thresholds: Traffic exceeds 25 Mb/s sustained for 2+ hours. Traffic over 1 Gb/s at any point during an attack.

GUARDIAN SECURITY

Our Guardian Security Package provides a comprehensive, cost-effective solution tailored for local governments seeking robust security without breaking the bank. Powered by enterprise Cloudflare, this package includes:

- Web Application Firewall (WAF) fully customized for our application
- OWASP ModSecurity Core Rule Set for protection against the Top 10 vulnerabilities identified by the Open
- Web Application Security Project (OWASP), such as SQL injection (SQLi) and cross-site scripting (XSS) attacks
- User Agent Blocking rules to block specific browser or web application User-Agent request headers
- Visitor blocking or challenging by IP address, autonomous system number (ASN), or country code
- Reputation-based threat protection and collective intelligence (CI) to identify new threats

Optional Website Enhancements

RECURRING REDESIGN

At CivicPlus, we understand trends change daily and we continually analyze different ways to design our websites—making it easier and more user friendly for your residents to navigate. One of our best practices to help keep up with these new trends is by adding a redesign to your project. During the redesign, you'll also receive a quality control review to ensure content is as expected with the new design application (although no changes will be made to the content itself). With this new design, you'll stay up to date with current trends and best practices, providing a welcoming yet familiar virtual hub to engage your community.

AUDIOEYE MANAGED

AudioEye offers a range of products and services from self-service to turnkey managed solutions. At the core of AudioEye, is the Digital Accessibility Platform (DAP), this powerful tool empowers auditors, designers, and developers to understand issues of accessibility and improve website infrastructure thorough the use of an innovative and easy to-use interface. The AudioEye Toolbar offers web personalization tools. Conforming to Web Content Accessibility Guidelines (WCAG) 2.2 has never been easier.

ACQUIA OPTIMIZE: WEBSITE OPTIMIZATION & COMPLIANCE TOOLS

Acquia Optimize empowers government organizations to maintain accessible, high-quality websites that comply with WCAG 2.1 standards and other international accessibility regulations, such as ADA, Section 508, and EN 301 549. Its accessibility tools identify and address web issues, providing actionable recommendations to enhance user experiences for all. Acquia Optimize's content policies module ensures consistency and accuracy by scanning for content errors or violations of brand, regulatory, or industry standards. The quality assurance tools detect and fix broken links, images, misspellings, and other issues that could hinder navigation or usability. Additionally, the data privacy module scans for sensitive information, prioritizes high-risk violations, and helps organizations reduce privacy risks. Together, these features enable government organizations to deliver inclusive, reliable, and secure digital services.

CIVICPLUS CHATBOT POWERED BY FRASE

CivicPlus Chatbot is designed to convincingly simulate the way a human would behave during a customer service interaction. Our advanced technology combines the power of site search and artificial intelligence (AI) to deliver exceptional customer experiences to residents using your website. Our Chatbot crawls your website and other linked databases to create a continually, automatically updated, AI-powered knowledgebase that you don't have to maintain separately.

PLATFORM IDENTITY PROVIDER (IDP) INTEGRATION

CivicPlus offers IdP integration capabilities, which means you'll benefit from easier integration between your Web Central Starter website and your favorite third-party solutions. Provide single sign-on (SSO) functionality to streamline managing and supporting user credentials and identify management solutions. CivicPlus IdP partners include Microsoft's Entra ID, Microsoft's Active Directory Federation Services (AD FS) versions 3.0, 4.0, and 5.0, and Okta.

STANDARD DEPARTMENT HEADER PACKAGE

A department or division within your organization may need a personalized digital presence. A Department Header Package is a cost-effective way for these groups to differentiate themselves informatively and graphically from the look of the main website while still benefiting from the functionality, service, and support of your Web Central Starter system. Unique customizations include:

- Department-specific URL
- Separate SSL Certificate / DNS & Hosting
- Department Logo
- Global Navigation and Menus
- Banner Image(s) and/or Slideshow Image(s) (if applicable)
- Graphic Links
- Widget Content

BANNERS

A cost-effective way to bring a different look to specific pages or departments is by placing a unique banner image on those pages. Each banner can rotate through as a slide show.

CIVICPLUS MARKETPLACE APP

The CivicPlus Marketplace App is a fully configurable mobile application that serves as a centralized digital hub for community engagement across all CivicPlus solutions. Offering residents convenient access to your agency's information and services, as well as native SeeClickFix 311 CRM starter functionality, the app enhances transparency, service accessibility, and community satisfaction by serving as a mobile gateway to essential services and civic resources.

Our app offers extensive customization options, allowing agencies to configure branding, buttons, and links in real time to maintain brand consistency and enhance the user experience with over 300 configurable icons. It integrates seamlessly with CivicPlus solutions, including SeeClickFix 311 CRM, municipal websites, and mass notifications, providing a unified platform for streamlined engagement. The app improves service visibility and trust by enabling quicker responses to resident concerns and supports diverse community needs, from reporting issues to registering for classes. Additionally, its multi-jurisdictional capabilities allow residents to engage across neighboring areas while offering agencies control over displayed branding and information.

UPGRADE TO PLATINUM SECURITY

CivicPlus' Platinum Hosting and Security package comes with enterprise-level Cloudflare software and:

- Fully customized Web Application Firewall (WAF), customized for our application
- OWASP ModSecurity Core Rule Set protects you against the Top 10 vulnerabilities identified by the Open Web Application Security Project (OWASP), such as SQL injection (SQLi) and cross-site scripting (XSS) attacks
- User agent blocking
- Block or challenge visitors by IP address, autonomous system number (ASN) or country code
- Reputation-based threat protection and collective intelligence (CI) to identify new threats

CONSULTING ENGAGEMENT

Implementing a new software solution is a huge undertaking. Not only does it touch every department in your organization, it has the potential to positively impact the end-users in your community. Sometimes getting to that positive end point is tough with incongruent agendas from stakeholders such as elected officials and department heads.

CivicPlus consulting helps your organization do the heavy-lifting, starting with data-driven research and ending with service-level process optimization. We'll help you facilitate the tough conversations and guide you to set realistic timelines and tasks for implementation as well as assist you in setting goals and sustainment plans for your launch and beyond.

CREDIT CARD PROCESSING WITH CIVICPLUS PAY

CivicPlus Pay (Pay) is our integrated, secure, PCI-compliant, utility application. Pay acts as the connector to facilitate a transaction between the CivicPlus solution and the selected payment gateway. CivicPlus has partnered with several integrated gateways which we can assist with the facilitation, set-up, support, and troubleshooting services. Pay can also integrate with many other supported gateway providers in addition to our partner network, in a more limited fashion, to assist you in developing a successful system. To utilize any of the approved gateways, an agreement will need to be executed directly between you and the vendor, that will assess separate merchant account and transaction fees. Additional information can be provided upon request.

Because EMV and Card-Swipe devices are encrypted specifically for individual payment gateways, you'll need to procure any required devices directly from your selected gateway provider for either purchase or rent.

Invoicing Details

- 100% of Year 1 cost upon contracting.
- Annual recurring services shall be invoiced on the start date of each renewal term.
- Annual recurring services shall be subject to a 5% annual increase beginning in year 2 of service.
- All invoices are due within 30 days of the date of such invoice.

If the payment terms noted above does not meet your needs, please discuss with us so that we can try to accommodate your goals.

Disclaimer

PROPOSAL AS NON-BINDING DOCUMENT

A successful project begins with a contract that meets the needs of both parties. This proposal is intended as a non-binding document, and the contents hereof may be superseded by an agreement for services. Its purpose is to provide information on a proposed project we believe will meet your needs based on the information available. If awarded the project, CivicPlus reserves the right to negotiate the contractual terms, obligations, covenants, and insurance requirements before a final agreement is reached. We look forward to developing a mutually beneficial contract with you.

Moranton Media - (406) 200-1733 - Moranton.com - Joel@moranton.com

Included:

- **Website Hosting** on Moranton Media's servers with a 10GB limit of storage
- **Basic E-mail Hosting** on Moranton Media's servers with a 10GB storage limit
- **Website Build-Out and Design** – Style, Colors, Fonts, Layout, Functional
- **Mobile optimization** ensuring the website is compatible with Safari, Firefox, and Google Chrome across all devices
- **Unlimited Additions and Updates** to pages; text and images will be provided by the client.
- **SSL Security Certification** activation from Let's Encrypt
- **Basic CDN** activation for content delivery speed. Premium CDNd available.
- **Set up, maintenance, and optimization**, of website theme code, plugin settings, PHP code, JavaScript code, CSS code, website caching, MySQL, MyPHP, DNS, and other website code.
- **Indexing and Sitemaps** submitted to Google and Bing, allowing searchability. (no ranking guarantee implied)
- **Website Traffic Monitoring** set up, and maintained via Google, reports can be sent by email on request
- **Google Services** set up and connected, GMB, Analytics, Search Console, Tag Manager, Ads Word, Ads Sense.
- **Monitor and Fix 404 Errors** by setting up and fixing URL Redirections
- **Spam Blockers** installed via CloudFlare or recaptcha
- **Ongoing Website Technical Support**, uptime monitoring, and server resources.
- **Daily Backups** kept on the server are kept for 7 days.
- **Ongoing Security Filtration** and monitoring to reduce the risk of a website compromise due to viruses, malware, etc. NOTE: Moranton Media cannot eliminate the risk that there will be a compromise, but we are actively working to avoid it. In the case of a compromise, we will remove the website and restore the most recent non-compromised version to get your website live as soon as possible.
- **Email capture system** set up and installed
- **QR codes** can be requested at any time
- **Unlimited contact forms** functionality tested every 6-12 months.
- **Image Resizing** for proper size and aspect ratio
- **Special Functionality** requested by the client that requires subscription-based software will be charged to the client.

Included SEO

- **SEO Scoring Tool** via RankMath
- **Image SEO** Filename and alt text added
- **SEO On Page framework** Set up

On Going Improvements

- Continued research and development of the website framework
- Install new and improved software.
- Stay on top of new website laws like Cookies, privacy policies, terms, Credit Cards, shipping, and more.

NOT INCLUDED, but available for additional fee:

- **Writing and Optimizing** articles, product page descriptions, other website texts, Schema Mark Up, text for email notifications, social profile bios, and newsletters.
- **Write blog post questions** for clients to answer and format answers into keyworded blog posts.
- **Set up Paid Ad Campaigns** – note: Moranton Media is not an ads specialist and is not responsible for ad performance or optimization.
- **Consult on pricing** by providing competitor research.
- **Check new products** for missing information such as weights and dimensions.
- **Keyword research** to stay above the competition.
- **Manage product data** for bulk uploads.
- **Add products** simple or variable – Training is included.
- **Custom product ordering** to allow top products to be on top.
- **Social Profiles Set up** and are connected
- **Website Redesign, Rebrand**

Moranton Media - (406) 200-1733 - Moranton.com - Joel@moranton.com

MORANTON MEDIA

Terms and Conditions

Business Hours: Moranton Media does most of the technical building, edits, and maintenance of client websites in the middle of the night. Available hours are 11 AM - 5 PM and 10 PM - 1 AM MST. If you call, text, or email before 11 AM MST, you will not receive a response. Moranton Media does not work most Fridays or Saturdays. If you would like Moranton Media to be available outside these hours, you can request an appointment.

Text Agreement: Under this contract, Moranton Media will not write or produce any written content. Any text used in the design and build-out process will be generated by AI. It is the sole responsibility of the client to provide replacement or edited text to replace the AI-produced content. The AI-produced content may be used for the life of the site if the client so chooses.

Graphics and Image Agreement: Under this contract, Moranton Media will not produce graphics or images. Any graphics or images used in the design and build-out process will be generated by AI. It is the sole responsibility of the client to provide replacement graphics or images to replace the AI-produced content. The AI-produced content may be used for the life of the site if the client so chooses.

Copyright Agreement: By submitting text, graphics, and images to Moranton Media for any use on the website, you acknowledge you own the rights to the content and accept responsibility for all content and copyrights. Moranton Media shares no liability regarding the content accuracy or copyright of images. This includes product pricing and descriptions provided by product data providers. If any content and images are provided by Moranton Media, they will be licensed and used within the constraints of the licensing agreement.

Privacy Policies and Cookie Notifications: All websites are required by law to have a privacy policy available to the public. Your website's privacy policy informs visitors about how their personal information is collected, used, and protected, promoting transparency and trust. Additionally, cookie notifications are essential to inform users about the use of cookies for tracking and analytics. Ensuring compliance with privacy regulations, it is the client's responsibility to have these essential legal documents in place to protect both their business and their users. Moranton Media is not liable for any errors or lack of a Privacy Policy on the client's website.

Domain Address Registration: The domain will be registered by the client and be owned by the client. Moranton Media must have access to the DNS settings to ensure proper quality of service. If the client wishes to have Moranton Media register their domain, it will be billed annually at current market registration rates.

Termination of Agreement: The client may terminate the service agreement at any time without penalty by providing a 30-day notice after the two-year commitment has been paid in full to cover the build out costs of the website. If service is terminated by the client or Moranton Media, Moranton Media is under no obligation to assist in transferring the website files to a new hosting provider. The client will have full administrator access to the website allowing them to transfer the website files to a new host.

Guaranteed Investment: The monthly service fees agreed to in this contract will not increase during the term of the service agreement, however, they may be subject to adjustment if the client modifies or adds an additional service. Any fee increase will be discussed at the time of modification.

- Price may increase due to inflation and as the cost-of-service increases.
- Any price increase will be discussed with the client prior to the expiration of the previous Service Agreement.

Special functionality: requested by the client that requires subscription-based software, themes, and/or plug-ins will be charged to the client. Subscription costs do not need to be billed through Moranton Media as long as login credentials and licensing keys are provided to Moranton Media.

Redesign, Rebrand, Restructuring: During the initial build-out process, Moranton Media will continue to redesign and restructure the website until the client is satisfied with its design and functionality. After the site is approved and live, only minor design edits are covered under this contract. Any major redesigns, rebranding, or restructuring afterward will incur additional fees.

- Minor edits include changes to colors, page layout, adding or removing content, image updates, text modifications, adding pages, and menu edits.
- Major edits involve changes to fonts, site layout, functionality, and style.

ADA Compliance: Moranton Media strives to incorporate ADA compliance in every site we build. However, certain design layouts, images, and functionalities can be challenging to fully adapt for screen readers and other ADA-related software. A disclaimer is added to the footer of all websites, inviting users to contact Moranton Media if they encounter any issues, allowing us to address them. There are ADA Compliance software solutions available that can make any website fully compatible. These solutions require a monthly subscription, which the client can opt to subscribe to, and Moranton Media will facilitate the installation. Moranton Media is not responsible for any ADA Compliance liabilities.

Marketing Agreement: The website framework will provide a solid foundation for your marketing team. This service fee also includes marketing consulting by Moranton Media. This in no way guarantees search engine ranking, website traffic, increase in sales, or any other increased metrics.

- Moranton Media will provide you with the tools and the best way to use them, but it is up to the client to use them.
- Moranton Media will not write or produce any marketing material under this contract but can at an additional fee.

Pricing: The Client is responsible for informing Moranton Media of any price changes. Moranton Media is not responsible for any lost revenue or sales due to incorrect pricing. Moranton Media will not update prices individually; price adjustments must be provided in the correct WooCommerce CSV file, a template file will be provided by Moranton Media. The Client must inform Moranton Media of any Product or Service errors, MAP violations, or discontinued products or Services.

Taxes and Legal Fees: It is the client's responsibility to provide Moranton Media with the tax rates and zip code to calculate taxes. Errors in tax rates are not Moranton Media's responsibility. The client understands and acknowledges that state, federal, and local laws and regulations may change, including taxes, assessments, tariffs, and levies which pertain to internet electronic commerce. The client is solely responsible for compliance with any and all laws and regulations and is responsible for all taxes, assessments, tariffs, and levies.

Freelance work: Moranton Media may contract out some work to individuals with professional experience. If you require a non-disclosure agreement for your project, please specify.

Attorney's Fees, Costs, Venue, and Governing Law: In the event any dispute arising between the parties results in the filing of a lawsuit, the prevailing party, as determined by a court of competent jurisdiction, shall be entitled to an award of its reasonable attorney's fees and taxable costs. Venue for all disputes related to or arising out of this Agreement is proper only in Stillwater County, Montana. This Agreement shall be governed by the laws of the State of Montana.

Mediation: Before any lawsuit is filed, the parties to this Agreement must engage in a total of four (4) hours of mediation unless the parties agree in writing otherwise. If the mediator cannot be agreed upon by the parties, then each party will select one mediator and those mediators shall agree upon one mediator to preside over the matter. The presiding mediator's fees shall be split equally between the parties.

Monthly Service Fee and Agreement $175/month USD for a 24-month term.

Website Service Agreement

Client Info:
Company:
Contact Name:

Contact email:
Phone:
Address:

The undersigned is an authorized signer and agrees to the terms of this agreement on behalf of his/her organization.
On behalf of the Client (authorized signature):

Signature_____Name_____ Date _____

_____
Title

On behalf of Moranton Media:



Signature

Joel Moranton
Name

4/7/2026
Date

Introduction to Smart XEO

Smart XEO is a smart, secure software service focused on improving resident interactions with municipal websites. It provides both a full-service website solution and an embeddable smart search bar that can be incorporated into an existing site.

Smart XEO helps government agency websites improve visibility across search engines, AI assistants, and answer engines. Using AI-driven insights and automation, the platform ensures residents can easily find important services, programs, announcements, and public information online.

Smart XEO Solution

Feature	Solution
AI Search Bar	• Provides instant, AI-powered answers from your agency's website content. • Helps residents quickly find services, forms, departments, and information. • Improves user experience while reducing website navigation time.
Smart XEO Website	• Help residents find information faster with AI-powered search and self-service tools. • Reduce staff workload with AI-assisted content creation and easy website management. • Deliver a secure, modern municipal website that stays current with ongoing support and upgrades.

iWorQ Price Proposal

Columbus	Population- 1906
408 E 1st Ave N, Columbus, MT, USA	Prepared by: Boston Haws

Annual Subscription Fees

Application(s) and Service(s)	Package Price	Billing
Smart XEO Basic	$1,600.00	Annual
Subscription Fee Total (This amount will be invoiced each year)	**$1,600.00**	Annual

Setup and Support Costs

Service(s)	Package Price	Billing
Implementation and Setup cost year 1	Included	Year One
Up to 10 hours of training and support per year	Included	Year One

Grand Total Due Year 1	**$3,200.00**	**Year One Total**

TERMS: (pricing and quote are valid for 25 days)

I. Invoice for the (Annual Subscription Fee Total + Setup and Support) will be sent out immediately upon execution of the contract. Payment terms are net 30 days from the invoice date. Setup and Support Fees will be spread out equally and invoiced yearly over the 5 year term. iWorQ will invoice based on the schedule listed in XXX

II. Annual Invoice will be dated and sent 30 days prior to the period start date each year.

III. This Agreement cannot be disclosed or used to compete with other companies.

IV. Five-year agreement allows for ongoing monthly support and a re-design during the 5th year if needed.

V. Storage included 100 GB per month

VI. Additional Storage and FOIA compliance can be purchased www.QuiqDOX.com

VII. iWorQ requires a 90-day written notice to start the re-design process during year 5

VIII. The Customer owns the design and content

IX. iWorQ does not convert or import records, calendar events, news items, bid results, or data that can be entered and configured by Customer. iWorQ does not support or upload some audio files, or recordings (this list can be provided upon request)

X. iWorQ and the Customer will follow the project schedule and timeline. The Customer's decision to delay go-live for any reason, unrelated to a functional defect making the site inoperable, does not constitute breach of contract on the part of iWorQ.

Packages			
Features	**Smart XEO Search Bar**	**Smart XEO Basic Package**	**Smart XEO Hub Package**
Custom Domain Support *Launch your website using your municipality's existing domain name so residents can easily find and trust your online presence.*	-	X	X
Website Migration *Content brought over from your current website and created in our platform with our intelligent web transfer tool. Includes page layout and content review.*	-	X (20 Scraped Pages)	X (50 Scraped Pages)
Website Data to AI File Library *Arrange for additional content from your current website to be brought into the AI File Library and become searchable without it needing it's own static page.*	X (80 Scraped Pages)	X (80 Add'l Scraped Pages)	X (150 Add'l Scraped Pages)
Customized Header and Footer Design *Create a consistent and professional look across your entire site with the ability to customize the look and feel of your site's header and footer.*	-	X	X
Custom Agency Privacy Policy *Easily publish and feature your municipality's privacy policy to promote transparency.*	-	X	X
Centralized Media Library *Upload images once and reuse them anywhere on your site. Organize media files so staff can quickly locate approved photos and graphics.*	-	X	X

Sitewide Notification Banners *Quickly communicate urgent updates across your entire site or selected pages.*	-	X	X
Page Builder with Ready-Made Widgets *Build pages without technical expertise by arranging modular widgets within your selected format.*	X (AI search widget only)	X	X
Built-In AI Content Chat *Create clear, high-quality content faster. Ideal for checking grammar of existing content, or creating paragraphs of new content.*	-	X (Up to 10 chats/month)	X*
AI Suggested Content *Speed up the process of drafting events, news items, FAQ's and other widgets by providing simple details and letting our AI produce well-rounded content.*	-	X (Up to 10 chats/month)	X*
Website Changes Tracked by AI *Adjustments to website content are tracked and fed into the AI result. Providing residents the latest data when searching.*	-	X	X
Website Analytics *Understand how your community interacts with your website as we track page visits and search activity.*	-	X	X
AI Search Analytics *Evaluate the common questions and chats from your public website. View details on how AI tools are being used to produce content internally.*	X	X	X
AI File Library & Smart Search *AI scans uploaded materials so residents can ask natural-language questions and receive accurate, relevant answers faster.*	X	X	X

Upload Sizing & AI File Preparation *These numbers are calculated based on the files uploaded and interactions with our AI tools and search bars.*	20MB/File 100GB Total 5M Token/Mo	20MB/File 100GB Total 5M Token/Mo	40MB/File 250GB Total 8M Token/Mo
Global Media Gallery of Stock Images & Icons *Enhance your website with more relevant graphics and icons on your pages.*	-	-	X
Custom Graphics & Icons *Give your website a unique flare with high-quality custom graphics and icons made by our team.*	-	-	10
Website Redesign Review *Keep your website feeling fresh and modern with a redesign review of your home page, header & footer, and other key pages.*	-	3 Years	3 Years
Implementation Website Creation Assistance *Utilize our team's skills in talents in website content creation. Providing pages with cohesive design and a user-friendly experience.*	-	10 Hours/Year	15 Hours/Year

**AI usage is limited by the total amount of tokens purchased in the package selected.*

Add Ons		
Features	**Details**	**Cost**
Upload Sizing, AI File Preparation, & AI Interactions *Increase the file size, total file storage, and AI preparation & interaction usage for your agency.*	Add'l 20MB/File 2M Token/Mo	$500
Custom Graphics & Icons *Add even more uniqueness to your website with additional custom graphics and icons.*	10 Graphics 25 Icons	$750

Additional Created Pages *For an expanded page count, additional page scraping and import will be provided. (Addition to the 'Website Migration' feature)*	-	$2 / Page
Additional Scraped AI Library Content *Obtain the data off of additional pages to be loaded into the AI Library for resident searching. (Addition to the 'Website Data to AI File Library' feature)*	-	$1 / Page
Additional Implementation Website Creation Assistance *Continued utilization our team's skills in talents in website content creation.*	12 Hours/Year	$500
Managed Domain Services *Remove the stress of dealing with DNS records. Our team can provision a domain and manage the necessary DNS settings for your website.*	Per 3 Years	$1500

SILVERSMITHS SIGNAGE CONDITIONAL USE PERMIT – STAFF REPORT

Date: November 3, 2026

To: City of Columbus City Council

From: Forrest J. Mandeville, AICP – Contract Zoning Administrator

RE: Conditional Use Permit to Allow Signage in Excess of 64 Square Feet

---

Recommendation: Approval Subject to Conditions

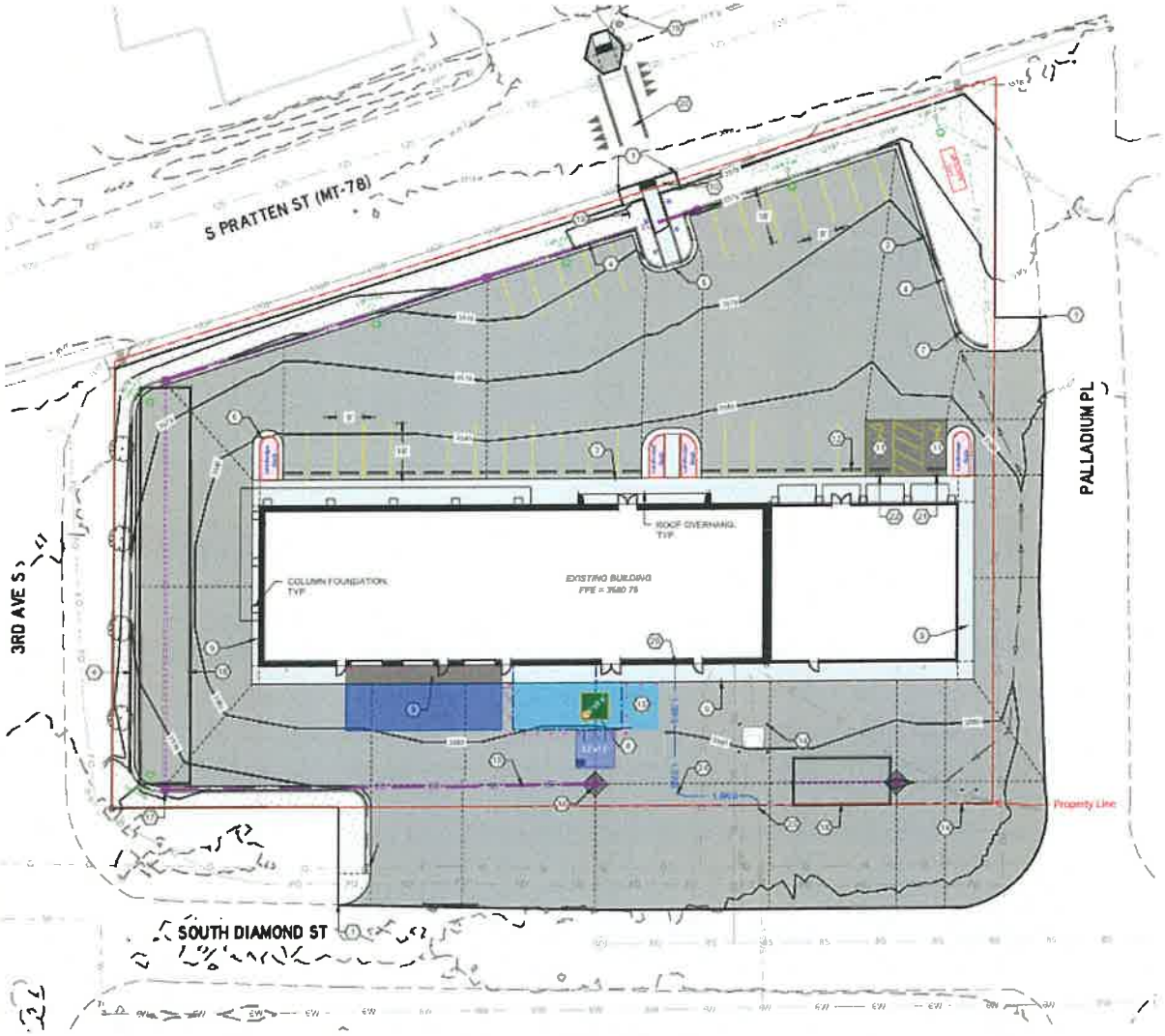
Recommended Motion: *Having reviewed and considered the conditional use permit application, staff report, public comment, and all of the information presented, I hereby move to approve the conditional use permit to allow signage in excess of 64 square feet at the Silversmiths building at 242 S Pratten Street.*

Project/Application Summary:

Benjamin Toney of YESCO, on behalf of Montana Silversmiths, Inc., has submitted a conditional use permit (CUP) application to allow signage larger than the maximum allowable size for the Silversmiths building currently under renovation at 242 S Pratten Street, across from the existing Silversmiths building. The legal description is Block 10 of the Park Additions to Columbus, located in Section 27, T 2S., R 20E., Columbus, MT.

The Columbus Zoning Ordinance states that "Any sign advertising an enterprise permitted in a district zoned HC Highway Commercial shall not exceed sixty-four (64) square feet in area [...]" (Section 17.88.030). The Ordinance also states that "Signs that are proposed to exceed the requirements (height, area, number per lot, or other requirements) set forth in this chapter may be allowed as conditional uses in commercial and industrial districts" (Section 17.88.040). The information submitted with the application shows two signs, one on the building which meets the requirements of the code, and a monument sign in the northwest portion of the property that is approximately 140 square feet.

The application appears to be otherwise compliant with the zoning regulations regarding setbacks, height, and content.



Site Plan

Required Council Action:

Under the Columbus Zoning Ordinance, the City Council shall, after a public hearing at which a staff report is read and public comment taken, and after duly considering the matter, either approve or deny a conditional use permit (CUP) application. The Council may make the granting of a CUP subject to reasonable limitations or conditions as it may deem necessary to enhance the appearance of the property, to reduce any adverse effects on nearby property or residences, to preserve the character of the area, or to make it more acceptable in other ways. If the application is denied, reasons for denial shall be given.

If the Council determines the sign is appropriate, it may require landscaping, architectural features, or other mitigating conditions.

Findings of Fact: (Section references are to the Columbus Zoning Ordinance unless otherwise noted)

The following findings are provided for the City Council's consideration in evaluating the request under the conditional use permit criteria.

Section 17.88.030 regulates commercial and industrial signs. Subsection B limits individual signs to a maximum of 64 square feet in the Highway Commercial (HC) zone. The application documents indicate a proposed monument sign is approximately 140 square feet.



Monument Sign Design

Section 17.88.040 allows signs that exceed the requirements to be allowed as conditional uses, per the process set forth in Chapter 17.84.

There is a sign proposed to be located on the building as well, which meets the requirements of the code.

Pursuant to Section 17.84.030, No structure or land may be used for any purpose in any district where such use is not a permitted use, unless such use is listed as a conditional use and approval for that use is obtained through the required procedure. Conditional use permits shall be granted only by the city council when their findings are that:

A. The use will not adversely affect public health, safety, general welfare of the community and conforms to the objectives of the master plan and the intent of this chapter.
The provision of a large monument sign is not expected to significantly impact public health, safety, or general welfare, as long as it does not impede traffic sight lines. The proposed location meets required setbacks and no agencies have noted a concern regarding traffic sight lines. Zach Kirkemo of the Montana Department of Transportation (MDT) noted in email correspondence that the proposed sign location is far enough away from the road that sight lines won't be an issue.
The proposal appears to be generally consistent with the 2024 Columbus Area Growth Policy. The Growth Policy includes economic development objectives to:
    - *Give highest priority to retention and expansion of existing businesses and continue ongoing efforts on tourism promotion.*
    - *Continue to promote the development of strong local businesses.*

B. Such use will not adversely affect nearby properties or their occupants.
Based on the information available to staff at the time of this report, no significant adverse impacts on nearby properties have been identified. Public testimony and additional evidence presented prior to or during the public hearing should also be considered by the Council. Owners of property were notified of the application by mail on October 27, 2026.

C. Such use meets density, coverage, yard, height and all other regulations of the district in which it is to be located, unless otherwise provided for in this chapter.
All other regulations appear to be met. The monument sign will be setback three feet from the nearest property line, in excess of the two-foot required setback. Other proposed signage on the property appears to meet requirements of the zoning regulations.

D. A public hearing has been held, after the required legal notices have been given and the public has been given a chance to be heard upon the matter.
A public hearing is scheduled for November 16, 2026, which has been properly noticed and the public has been given the opportunity to comment, and may comment at the public hearing.



Subject Property (Blue) and Vicinity

Conditions of Approval:

The City Council may make the granting of a conditional use permit subject to reasonable limitations or conditions as it may deem necessary to enhance the appearance of the property, to reduce any adverse effects on nearby property or residences, to preserve the character of the area, or to make it more acceptable in other ways (17.84.040).

Conditions of approval may include but are not limited to (17.84.050):

A. A time period within which the proposed structures shall be erected or use will occur;
B. Requiring landscaping or fencing and maintenance thereof;
C. Requiring the surfacing and marking of off-street parking and loading areas;
D. Requiring special health or safety precautions to be taken;
E. Any other conditions as will make possible the development of the city in an orderly and efficient manner and in conformity with the intent and purpose set forth in this title.



Thanks,

Forrest J. Mandeville, AICP
Owner/Planner
Forrest Mandeville Consulting
PO Box 337
Columbus, MT 59019
Forrest@ForrestMandevilleConsulting.com
Phone: (406) 690-1933
www.ForrestMandevilleConsulting.com [forrestmandevilleconsulting.com]

Outlook

RE: Silversmiths Signage - Highway 78, Columbus

From Kirkemo, Zach <zkirkemo@mt.gov>
Date Wed 10/28/2026 7:56 AM
To Forrest Mandeville <Forrest@forrestmandevilleconsulting.com>

Forrest,

Because the on-premise sign is proposed on private property advertising a business operating on the property, MDT has no say on approval as long as it complies with local and state requirements.

From a traffic safety perspective, the only concern would be sight lines as you mentioned. In my opinion, the proposed location is set far enough back that it won't be an issue.

Considering this, MDT does not have any questions or comments on the proposed signage.

Thanks,

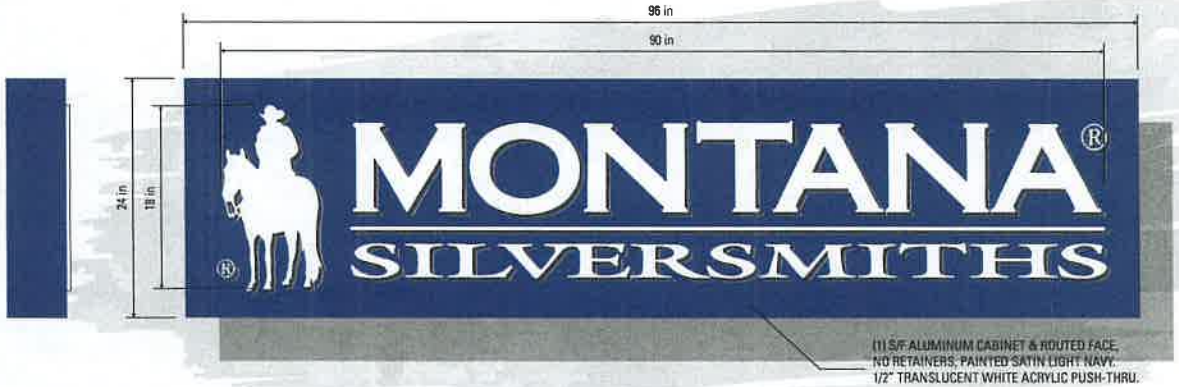
Zach Kirkemo
MDT Billings District Traffic Engineer
(406) 657-0240
zkirkemo@mt.gov

From: Forrest Mandeville <Forrest@forrestmandevilleconsulting.com>
Sent: Tuesday, October 27, 2026 12:26 PM
To: Kirkemo, Zach <zkirkemo@mt.gov>
Subject: [EXTERNAL] Silversmiths Signage - Highway 78, Columbus

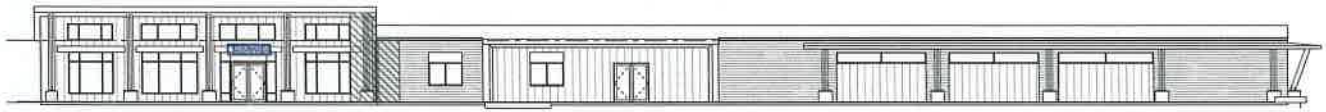
Zach,

I am processing a sign application for the City of Columbus. Montana Silversmiths bought the property across Highway 78/South Pratten St from their main facility. They want to put a fairly large monument sign in the front of the buildings. I attached the property information and drawings. The only thing I can really see as a potential issue would be traffic sight lines.
Does MDT have any concerns or questions?

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1 **SIGN 2** - (1) NEW S/F ILLUMINATED PUSH-THRU CABINET DISPLAY
SCALE: 1" = 1'-0"



2 **SIGN 2** - PROPOSED
SCALE: NOT TO SCALE

SCOPE OF WORK

FABRICATE & INSTALL (1) NEW S/F ILLUMINATED PUSH-THRU CABINET DISPLAY.

ELECTRICAL

CUSTOMER SUPPLIED POWER AT LOCATION.

PERMITTING INFO

AREA: -
METHOD: -
(Rounded to the nearest 0.1 ft²)

COLOR KEY

A1	White Translucent Acrylic
P2	SW YESCO (PMS 289 C) Sherwin Williams Paint w/Satin Finish

Note: Colors specified in this package are to match vendor supplied physical samples. Colors chosen based upon how they appear on a computer monitor or printed media are not guaranteed to match. Please consult your YESCO account executive for physical sample swatches.

YESCO

DESIGN

2996 Bozeman Ave.
Helena, MT 59601
406.601.3363

www.yesco.com

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This sign is installed in accordance with the requirements of Article 600 of the National Electrical Code and / or other applicable local codes. This includes proper grounding and bonding of the sign.

Revisions

No.	Date / Description
Org.	8 25 2026
R1	---
R2	---
R3	---
R4	---
R5	---
R6	---
R7	---
R8	---
R9	---

JO #

Approval

A/E Sign / Date

Client Sign / Date

Montana Silversmiths
242 S Pratten St
Columbus, MT 59019

Acct. Exec: Benjamin Toney
Designer: Travis Callan

OPY-81545 **R0**

ART 2.0

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1 ***SIGN 1*** - (1) NEW D/F PYLON DISPLAY
SCALE: 1/2" = 1'-0"

SCOPE OF WORK

FABRICATE & INSTALL (1) NEW D/F ELECTRONIC PYLON DISPLAY. (2) RGB LED EMC DISPLAYS TO BE DETERMINED.

ELECTRICAL

CUSTOMER SUPPLIED POWER AT LOCATION.

PERMITTING INFO

AREA: -
METHOD: -
(Rounded to the nearest 0.1 ft²)

COLOR KEY

A1	White Translucent Acrylic	
P1	SW YESCO (Black) Sherwin Williams Paint w/Satin Finish	
P2	SW YESCO (PMS 289 C) Sherwin Williams Paint w/Satin Finish	
P3	SW YESCO (Wood Look) Sherwin Williams Paint w/Satin Finish	
P4	SW YESCO (PMS 877 C) Sherwin Williams Paint w/Satin Finish	

Note: Colors specified in this package are to match vendor supplied physical samples. Colors chosen based upon how they appear on a computer monitor or printed media are not guaranteed to match. Please consult your YESCO account executive for physical sample swatches.

YESCO

DESIGN

2996 Bozeman Ave.
Helena, MT 59601
406.601.3363

www.yesco.com

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UL

Revisions

No.	Date / Description
Org.	8 25 2026
R1	---
R2	---
R3	---
R4	---
R5	---
R6	---
R7	---
R8	---
R9	---

JO #

Approval

A/E Sign / Date

Client Sign / Date

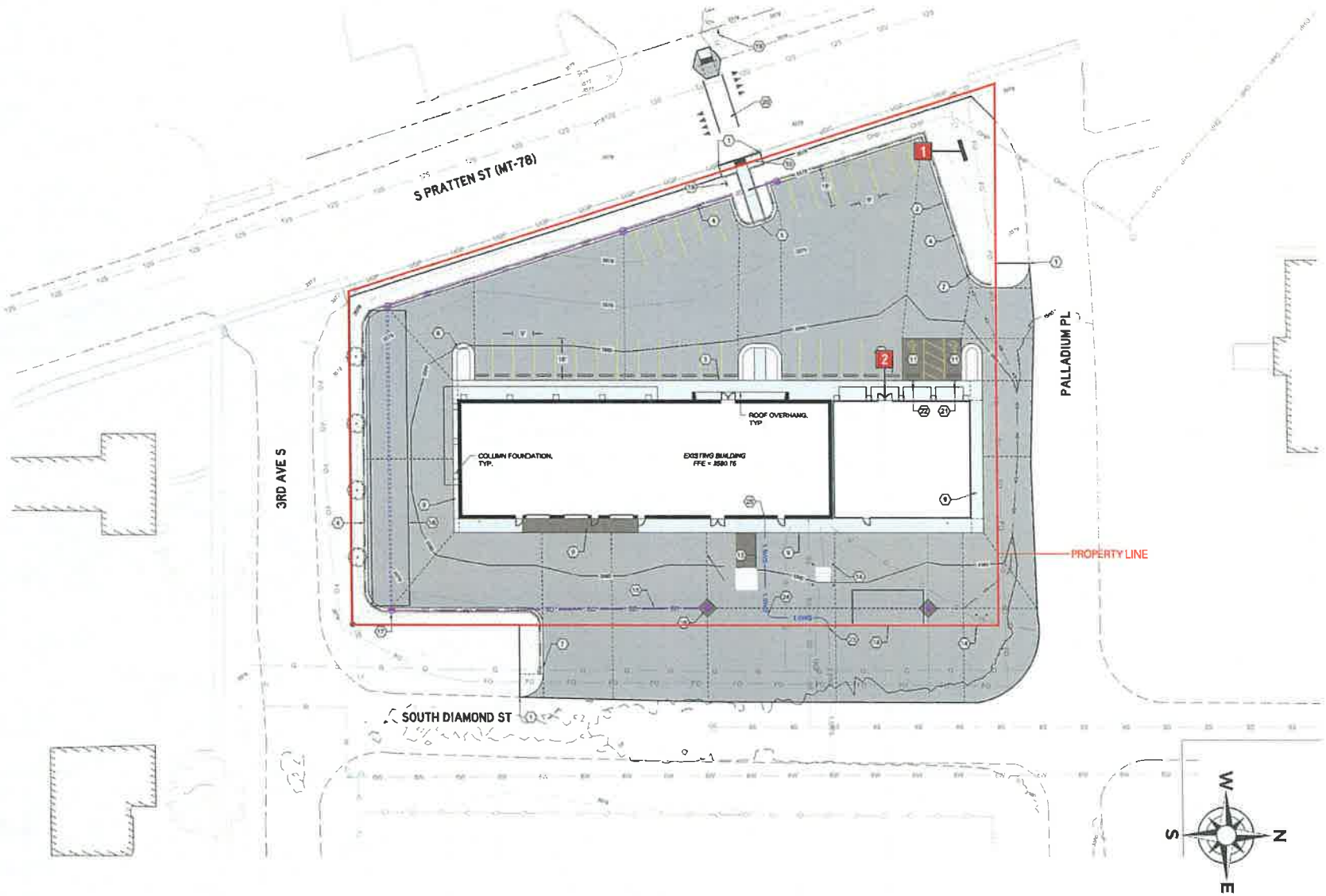
Montana Silversmiths
242 S Pratten St
Columbus, MT 59019

Acct. Exec: Benjamin Toney
Designer: Travis Callan

OPY-81545 R0

ART 1.0

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YESCO

DESIGN

2996 Bozeman Ave.
Helena, MT 59601
406.601.3363

www.yesco.com

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UL

Revisions

No.	Date / Description
Org.	8.25.2026
R1	---
R2	---
R3	---
R4	---
R5	---
R6	---
R7	---
R8	---
R9	---

JO #

Approval

A/E Sign / Date

Client Sign / Date

Montana Silversmiths
242 S Pratten St
Columbus, MT 59019

Acct. Exec: Benjamin Tonoy
Designer: Travis Callan

OPY-81545 R0

LOC 0.1

Montana Silversmiths

Presented By

YESCO

Montana Region

Helena Office
2996 Bozeman Ave.
Helena, MT 59601
406-601-3363

Package Version

OPY-81545-R0 / 8.25.2026

Site Address

242 S Pratten St
Columbus, MT 59019

TYPOGRAPHY NOTE

All vertical typography dimensions specified in this package are based upon the measurement from the baseline to the cap-line of an uppercase letter 'i'. The height of descenders and ascenders, below and above the baseline and cap-line respectively, are not included in the measurements unless specifically noted.

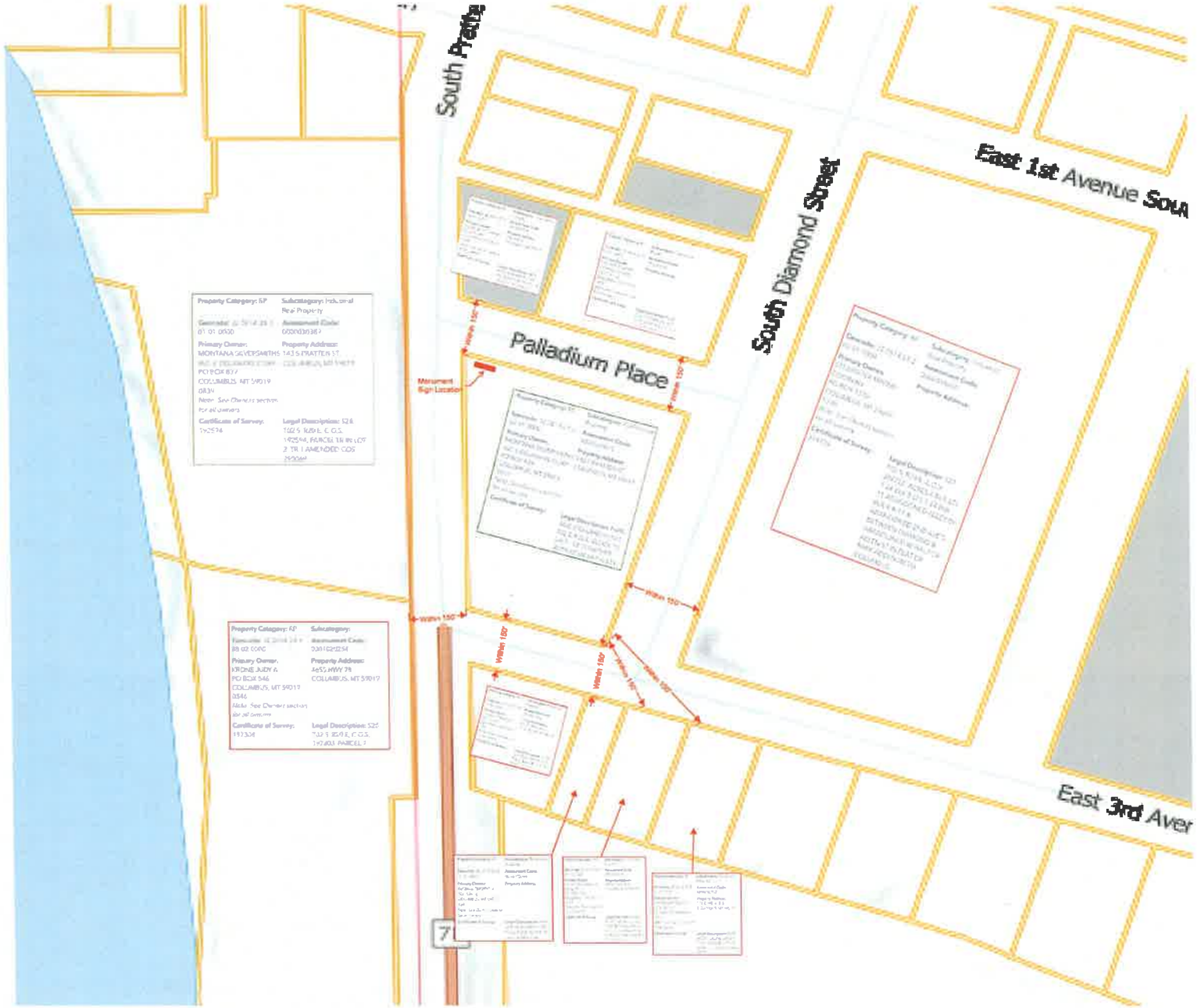


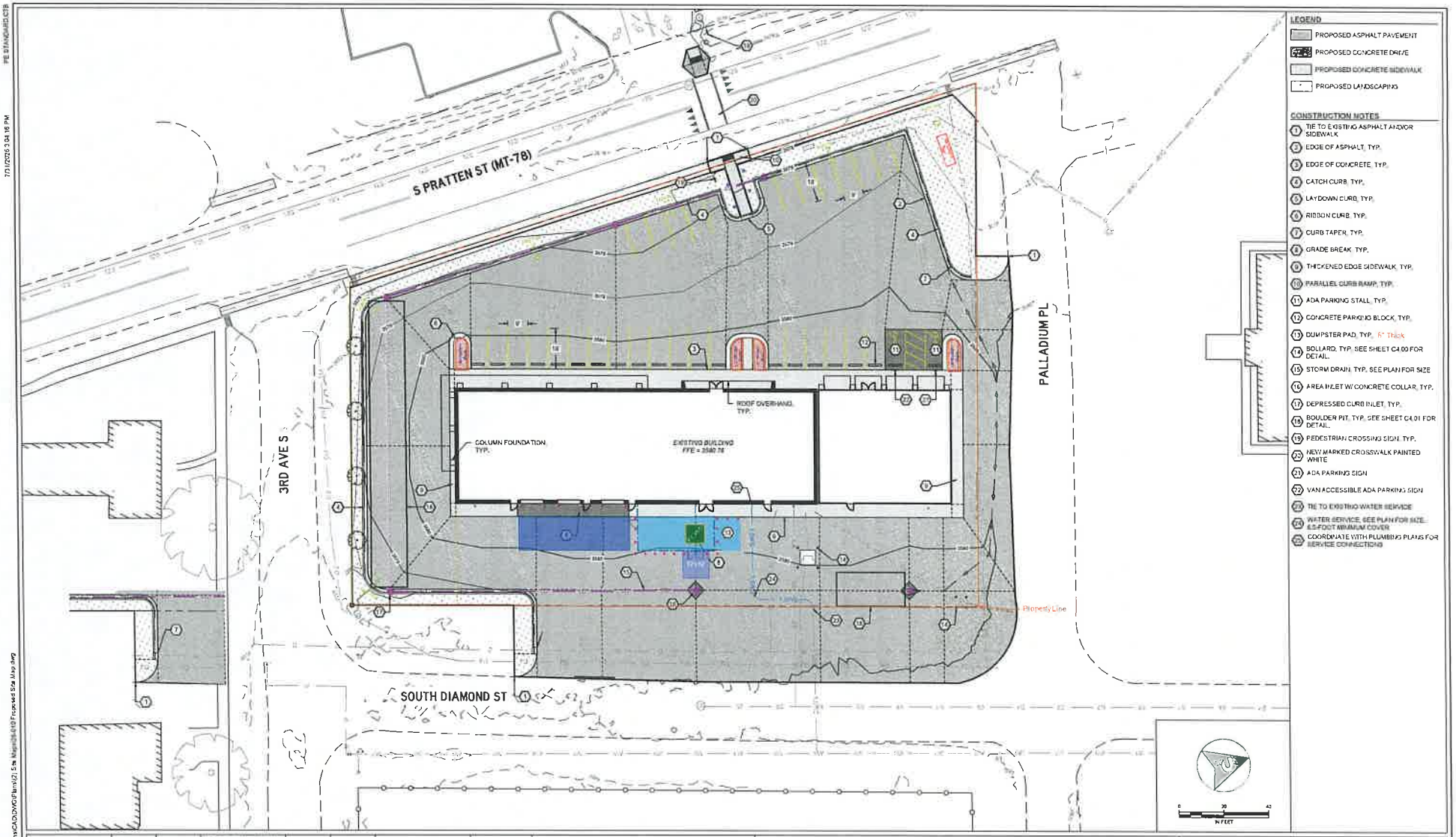
COLOR MATCHING NOTE

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PRODUCTION NOTE

The PDF format of this package may contain graphics which have been down-sampled for proofing purposes and should not be used for production purposes. Source files for this package are available upon request for production purposes.


South Prairie
South Diamond Street
East 1st Avenue Sou
Palladium Place
East 3rd Aver
Monument Sign Location
Within 150'
Within 150'
Within 150'
Within 150'
Within 150'
Within 150'
Within 150'
Property Category: SP
Subcategory: Institutional Real Property
Primary Owner:
MONTANA SILVERSMITHS
PO BOX 837
COLUMBUS, MT 59019
Property Address:
143 S PRATTEN ST
Certificate of Survey:
Property Category: SP
Subcategory:
Primary Owner:
KRONE JUDY A
PO BOX 546
COLUMBUS, MT 59019
Property Address:
445 HWY 78
COLUMBUS, MT 59017
Certificate of Survey:
7



ADDENDUM/REVISION	DATE	BY	ADDENDUM/REVISION	DATE	BY
REVISION 1	05/2026	DLD			
REVISION 2	07/2026	DLD			

VERIFY SCALE!
THESE PRINTS MAY BE REDUCED. LINE BELOW MEASURES ONE-INCH ON ORIGINAL DRAWING.
MODIFY SCALE ACCORDINGLY

DLD — DESIGNED BY
DLD — DRAWN BY
QUALITY ASSURANCE
TJK — CHECKED BY

PERMIT SET

PERFORMANCE ENGINEERING
3412 COLTON BLVD, STE 202 (406) 384-0080
BILLINGS, MT 59102 performance-ec.com

MONTANA SILVERSMITHS

PROPOSED SITE MAP

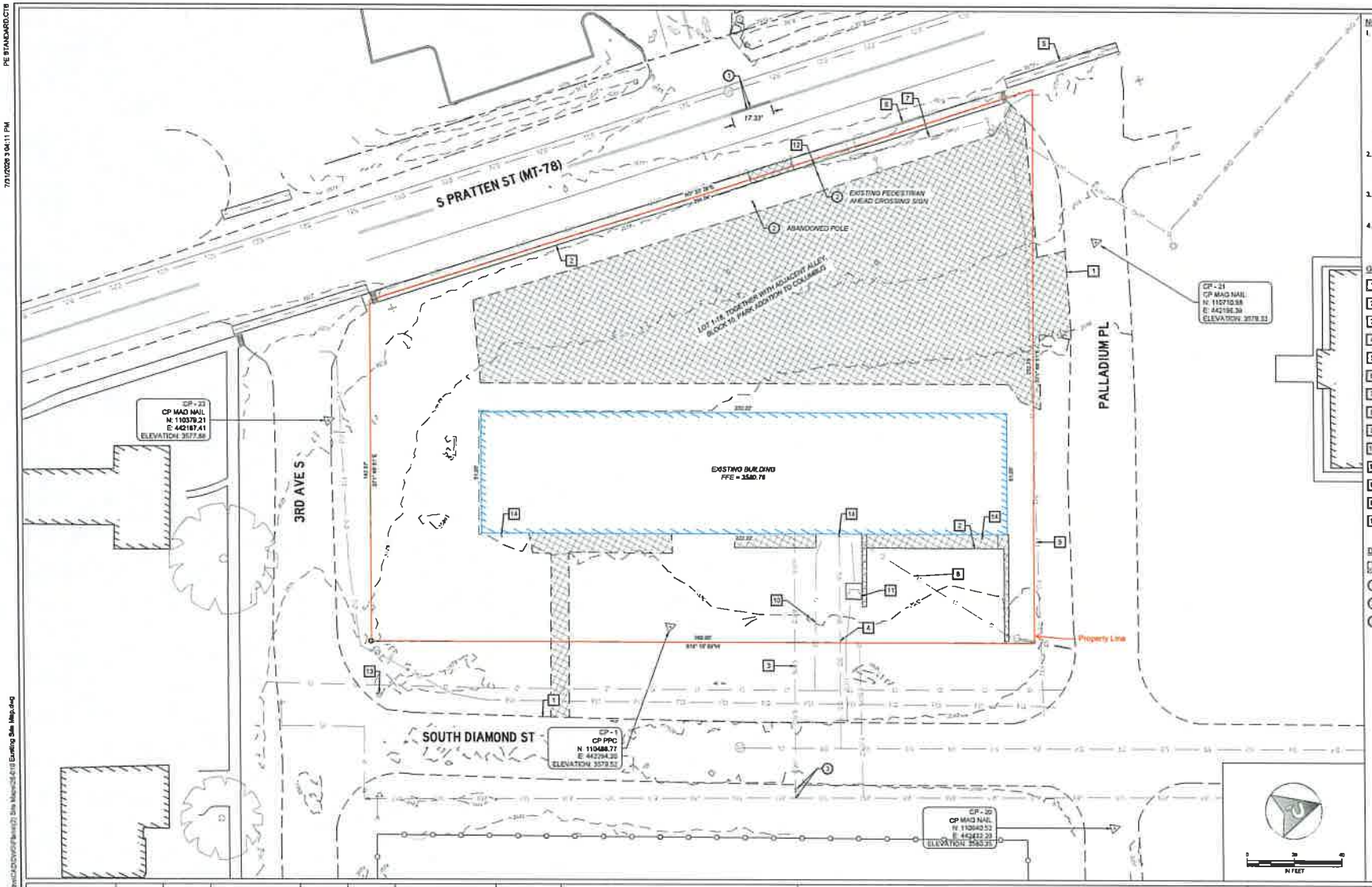
MONTANA — TAYLOR JAY HARMON — PROFESSIONAL ENGINEER

PROJECT NUMBER
2026-010

SHEET NUMBER
5 OF 9

DRAWING NUMBER
C2.01

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NOTES

1. COORDINATES ARE BASED ON THE "BILLINGS COORDINATE SYSTEM" AS DEVELOPED AS PART OF THE RMTCRS LOW DISTORTION PROJECTION INITIATIVE. PROJECTION IS A LAMBERT CONFORMAL CONIC (BINDLE PARALLEL) NAD83(2011) WITH PARAMETERS AS FOLLOWS: STANDARD PARALLEL AND GRID ORIGIN: 45° 47' 00" N, CENTRAL MERIDIAN: 108° 25' 00" W, FALSE NORTHING: 50,000M, FALSE EASTING: 200,000M; STANDARD PARALLEL SCALE: 1.0001515 (EXACT). ELEVATIONS ARE DERIVED FROM GEOID12B. UNITS ARE INTERNATIONAL FEET.
2. PERFORMANCE ENGINEERING ESTABLISHED CONTROL AT THE SITE WITH RTK OBSERVATIONS FROM THE CITY OF BILLINGS BASE.
3. FOR THE PURPOSES OF THIS PROJECT, GRID MAPPING DISTANCES ARE EQUIVALENT TO GROUND DISTANCES.
4. SURVEY MONUMENTS SHALL NOT BE DISTURBED. DISTURBED MONUMENTS MUST BE REPLACED BY A LICENSED SURVEYOR.

GENERAL NOTES

1. EDGE OF ASPHALT, TYP.
2. EDGE OF CONCRETE, TYP.
3. WATER SERVICE, TYP. SIZE INDICATED IF KNOWN.
4. SANITARY SEWER SERVICE, TYP. SIZE INDICATED IF KNOWN.
5. VALLEY GUTTER, TYP.
6. UNDERGROUND POWER, TYP.
7. OVERHEAD POWER, TYP.
8. UNDERGROUND COMMUNICATION, TYP.
9. UNDERGROUND FIBER OPTIC, TYP.
10. NATURAL GAS, TYP.
11. TRANSFORMER, TYP.
12. SIGN, TYP.
13. CULVERT, TYP. SIZE INDICATED IF KNOWN.
14. SANITARY SEWER CLEANOUT, TYP.

DEMOLITION NOTES

- REMOVE EXISTING ASPHALT, CURB, CONCRETE, SIDEWALK & BASE
1. MARKING REMOVAL. SEE MDT STANDARD SPECIFICATIONS, SECTION 620.03.10.
2. REMOVE EXISTING SIGN, POLE, & BASE
3. REMOVE EXISTING WATER SERVICE AND GATE VALVE

ADDENDUM/REVISION	DATE	BY
REVISION 1	05/2026	DLD
REVISION 2	07/2026	SLB

VERIFY SCALE!
THESE PRINTS MAY BE REDUCED. USE BELOW MEASURES ONE-INCH ON ORIGINAL DRAWING.
MODIFY SCALE ACCORDINGLY

DLD — DESIGNED BY
DLD — DRAWN BY
QUALITY ASSURANCE
TJK — CHECKED BY

PERMIT SET

PERFORMANCE ENGINEERING
3412 COLTON BLVD, STE 202 (406) 384-0080
BILLINGS, MT 59102 performance-ec.com

MONTANA SILVERSMITHS

EXISTING SITE MAP

MONTANA — TAYLOR JAY HARRISON — No. 31021 — PROFESSIONAL ENGINEER

PROJECT NUMBER
2026-010
SHEET NUMBER
4 OF 9
DRAWING NUMBER
C2.00

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7/31/2026 3:04:11 PM PE STANDARD.CTB
Z:\Studio 2026\2026-010 Montana Silversmiths\CAD\CIVIL\Plan\(2) Site Maps\C2.00 Existing Site Map.dwg

FOR DEPOSIT ONLY
YELLOWSTONE BANK
10345099-CITY OF COL
MT SILVERSMITH SIGN PERMIT 10/6/
10/06/2025 01:33:08 PM

Legal Description of Property	MONTANA SILVERSMITH
Address or General Location	242 N PRATTEN DR 59019
Present Zoning	
Lot Area and Dimensions	
Number of Signs	2
Type of Sign(s)	(1) MONUMENT / (1) SINGLE FACE CABINET
Dimensions of Sign(s)	15'H x 9'4"W / 24"H x 9L"W
Height of Sign(s)	15' / 24"
Existing Sign(s)	———
Setback From Property	Front Side Rear
Sign(s) Read(s)	SEE ARTWORK ENCLOSED

I attest that all information presented herein is factual and correct. I understand that the fee accompanying this application is not refundable, that it pays for the cost of processing and that the fee does not constitute a payment for a Sign Permit. Also, I understand permitted work must begin within 120 days and be completed within one year of the date of application.

Signature: _____ 10/6/25
Owner Date

This application must be accompanied by a site plan drawn in such a form as may precsribed by the Zoning officer, showing the actual size and dimensions of the sign(s), the location of the sign(s) in relation to the property lines, height of the sign(s) and all existing signs on the property

For Office Use Only

Application Fee

	$0.00	If in conjunction with Zoning Use Permit
	$165.00	If a permit application for sign(s) only.
	$175.00	If conditional use is required. Conditional use requires the Names and Mailing addresses of adjoining property owners within 150 feet of the property in this application, this list shall be certified by the county clerk and recorder or title Co.

Application Accepted by: _____
Signature Title Date

Application Approved or Denied by:
Signature Title Date

Notes/Comments:

Land and Water Conservation Fund Reimbursement Request

PAY TO:

Subrecipient: Town of Columbus
Address: PO Box 549, Columbus, MT 59755
FAIN: P26AP00375
UEI: H5GTLJP37VG3

Create Next Request

Subrecipient Agreement #: 30-00792
Project Title: Columbus City Pool Renovation
Claim #: 1
Billing Period: 10/1/2026 10/31/2026

FWP Org #: LWCF25792
FWP Expense Code: 66203

Total LWCF Award: $ 297,500.00
*Remaining Award Balance: $ 207,962.50 *Following this reimbursement

Expense Categories	Current Expenses	Previously Submitted Expenses	Total Expenses
1. Consult Fees	$ -	$ -	$ -
2. Supplies/Materials	$ -	$ -	$ -
3. Construction	$ 179,075.00	$ -	$ 179,075.00
4. Personal Services	$ -	$ -	$ -
5. Other Costs	$ -	$ -	$ -
TOTAL PROJECT COSTS	$ 179,075.00	$ -	$ 179,075.00
FEDERAL SHARE ≤ 50%	$ 89,537.50	$ -	$ 89,537.50
-0.32% Indirect Costs (retained by agency)	$ 286.52	$ -	$ 286.52
NET REIMBURSEMENT REQUEST	$ 89,250.98	$ -	$ 89,250.98

By signing this form, I certify to the best of my knowledge and believe this report is true, complete and accurate, and the expenditures, disbursements and cash receipts are for the purposes and objects set forth in the terms and conditions of the Federal award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise. (US Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801-3812.

Joseph V. Morse II
Name (Printed/Typed)

Mayor
Title

Signature

Date

LWCF Status Report

Project Title: Columbus City Pool Renovation
Subrecipient Contact: 30-00792
Reporting Period: October 1, 2026 to October 31, 2026

1. What were your accomplishments during the reporting period? The contractor, Askin Construction, mobilized, demoed the old deck, ordered equipment/pipe and the PVC membrane.
2. What problems/barriers did you encounter, if any, within the reporting period that prevented you from reaching your goals or milestones? No problems were encountered
3. Are you on track to programmatically and fiscally complete your program as outlined in your grant application? (Please answer yes or no and if no, please explain.) Yes, we are on track to programmatically and fiscally complete the project as outline in the grant application.
4. What major activities are planned for the next six months? Continue construction and finalize construction.
5. What percentage of your project is complete? 24% complete
6. Do you require technical assistance from MFWP as relates to your program? Not right now. Thank you.

Comments:

Subrecipient Signature & Date	**LWCF Grant Manager/SLO Signature & Date**

Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner: City of Columbus
Engineer: Interstate Engineering, Inc.
Contractor: Askin Construction
Project: City of Columbus Pool Rehabilitation
Contract: Base Bid

Owner's Project Number:
Engineer's Project Number: MT26-00-089
Contractor's Project Number: 26019

Application No.: 1 Application Period: From 10/1/2026 To 10/31/2026 Application Date: 10/29/2026

A	B	C	D	E	F	G	H	I	J	K	L	M	N
		Contract Information				Work Completed							
Bid Item No.	Description	Item Quantity	Units	Unit Price ($)	Value of bid Item (CxE) ($)	Estimated Quantity Incorporated Previously	Estimated Quantity Incorporated This Period	Estimated Quantity Incorporated To Date	Value of Work Completed to Date (E*I) ($)	Materials Currently Stored (not in G or H) ($)	Work Completed and Materials Stored to Date (J+K) ($)	% of Value of Item (L / F)	Balance to Finish (F - L) ($)
Original Contract													
Base Bid													
101	Mobilization, Taxes, Bonds and Insurance	1	LS	$80,000.00	$ 80,000.00		0.4	0.40	$ 32,000.00		$ 32,000.00	40.00%	$ 48,000.00
102	Demolition	1	LS	$85,000.00	$ 85,000.00		0.65	0.65	$ 55,250.00		$ 55,250.00	65.00%	$ 29,750.00
103	Concrete Decks	3942	SF	$ 27.00	$ 106,434.00				$ -		$ -		$106,434.00
104	Concrete Sidewalk	370	SF	$ 20.00	$ 7,400.00				$ -		$ -		$7,400.00
105	Concrete Ribbon Slab	514	SF	$ 40.00	$ 20,560.00				$ -		$ -		$ 20,560.00
106	Deck Drainage System	1	LS	$28,000.00	$ 28,000.00				$ -		$ -		$ 28,000.00
107	Chainlink Fence and Gates	256	LF	$ 60.00	$ 15,360.00				$ -		$ -		$ 15,360.00
108	Pool Deck Equipment	1	LS	$16,000.00	$ 16,000.00				$ -		$ -		$ 16,000.00
109	Main Drains & Covers	1	LS	$20,000.00	$ 20,000.00		0.35	0.35	$ 7,000.00		$ 7,000.00	35.00%	$ 13,000.00
110	Pool Piping	1	LS	$40,000.00	$ 40,000.00				$ -		$ -		$ 40,000.00
111	Stainless Steel Perimeter Gutter Recirculation	1	LS	$168,000.00	$ 168,000.00		0.35	0.35	$ 58,800.00		$ 58,800.00	35.00%	$109,200.00
112	PVC Membrane Liner	1	LS	$100,000.00	$ 100,000.00		0.35	0.35	$ 35,000.00		$ 35,000.00	35.00%	$ 65,000.00
113	Concrete Stairs	1	LS	$10,000.00	$ 10,000.00				$ -		$ -		$ 10,000.00
114	Grass Restoration	1	LS	$4,500.00	$ 4,500.00				$ -		$ -		$4,500.00
115	imported Backfill	100	CY	$ 75.00	$ 7,500.00		6	6.00	$ 450.00		$ 450.00	6.00%	$7,050.00
116	Electrical System – Pool Equipment Bonding	1	LS	$7,000.00	$ 7,000.00				$ -		$ -		$7,000.00
117	Exploratory Excavation	10	HR	$400.00	$ 4,000.00				$ -		$ -		$4,000.00
118	Miscellaneous Work	15000	UNIT	$ 1.00	$ 15,000.00				$ -		$ -		$ 15,000.00
				Base Bid Totals	$ 734,754.00				$188,500.00	$ -	$188,500.00		$546,254.00
Change Orders													
				$ -	$ -			$ -	$ -		$ -	#DIV/0!	$ -
				$ -	$ -			$ -	$ -		$ -	#DIV/0!	$ -
				$ -	$ -			$ -	$ -		$ -	#DIV/0!	$ -
				$ -	$ -			$ -	$ -		$ -	#DIV/0!	$ -
				$ -	$ -			$ -	$ -		$ -	#DIV/0!	$ -
				$ -	$ -			$ -	$ -		$ -	#DIV/0!	$ -
				$ -	$ -			$ -	$ -		$ -	#DIV/0!	$ -
				Change Order Totals	$ -				$ -	$ -	$ -		$ -
Original Contract and Change Orders													
				Project Totals	$ 734,754.00				$188,500.00	$ -	$188,500.00		$546,254.00

Unit Price

EJCDC C-620 Contractor's Application for Payment
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Contractor's Application For Payment

Owner:	City of Columbus	Owner's Project Number:	
Engineer:	Interstate Engineering, Inc.	Engineer's Project Number:	MT26-00-089
Contractor:	Askin Construction	Contractor's Project Number:	26019
Project:	City of Columbus Pool Rehabilitation		
Contract:	Base Bid		

Application No.: 1 Application Date: 10/29/2026

Application Period: From 10/1/2026 to 10/31/2026

1. ORIGINAL CONTRACT PRICE	$	734,754.00
2. Net change by Change Orders	$	
3. CURRENT CONTRACT PRICE (Line 1 ± 2)	$	734,754.00
4. Total Work completed and material stored to date (Column L Unit Price Total)	$	188,500.00
5. RETAINAGE:		
a. 5.0% x Work Completed	$	9,425.00
b. 5.0% x Stored Material	$	
c. Total Retainage (Line 5.a + 5.b)	$	9,425.00
6. SET-OFFS:		
a. Direct Expenses (Reimbursable)	$	
b. Direct Expenses (Non-Reimbursable)	$	
c. Total Direct Expenses (Line 6.a + 6.b)	$	
7. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c - Line 6.c)	$	179,075.00
8. LESS PREVIOUS PAYMENTS (Line 7 from prior Application)	$	
9. GROSS AMOUNT DUE THIS APPLICATION	$	179,075.00
10. 1% MT GROSS RECEIPTS TAX	$	1,790.75
11. NET AMOUNT DUE THIS APPLICATION	$	177,284.25
12. BALANCE TO FINISH + RETAINAGE (Line 3 - Line 4 + Line 5.c)	$	555,679.00

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:
(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest or encumbrances); and
(3) All Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor: Askin Construction

Signature: Lucas Riesler Date: 10/29/2026

Recommended by Engineer: INTERSTATE ENGINEERING

By:
Title: Project Manager
Date: 11/2/2026

Approved by Owner: City of Columbus

By:
Title:
Date:

Approved by Funding Agency:

By:
Title:
Date:

By:
Title:
Date:

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MONTANA Department of REVENUE

CGR-1
V2 1/2010

1% Contractor's Gross Receipts
Contract Award Registration

Form CGR-1 is required to be completed and mailed to the Department of Revenue within 10 days after a contract or bid is officially awarded.

1.	Contract Awarded by: Enter the federal employer identification number, business name and address. Place an "X" in "Government Entity" box if you are registering this contract between a government entity and a prime contractor. Place an "X" in the "Prime Contractor" box if you are registering this contract between a prime contractor and a subcontractor. Government Entity ☑ Prime Contractor ☐ Federal Identification Number (FEIN): 80-6001248			
	Name: City of Columbus			
	Address: 408 E. 1st Ave N.			
	City: Columbus	State: MT	Zip Code: 59019	
2.	Contract Awarded to: Enter the federal employer identification number, business name and address. Place an "X" in the "Prime Contractor" box if you are registering this contract between a government entity and a prime contractor. Place an "X" in the "Subcontractor" box if you are registering this contract between a prime contractor and a subcontractor. Prime Contractor ☑ Sub-Contractor ☐ Federal Identification Number (FEIN): 81-5465556			
	Name: Askin Construction			
	Address: 3922 Coulson Rd.			
	City: Billings	State: MT	Zip Code: 59101	
3.	Enter the Government Issued Purchase Order Number here..... 3.			MT26-00-089
4.	Enter the contract award date here..... 4.			9/22/2026
5.	Enter the estimated construction completion date here..... 5.			Jun-27
6.	Enter the total dollar amount of the contract here..... 6.			$734,754.00
7.	Enter a description of work to be performed under this contract. City of Columbus Pool Rehabilitation			
	Base Bid			
8.	Enter the location in Montana where this work is performed. Be specific with your description. Heritage Park - Columbus, MT			

Contract award registration submitted by: Select the appropriate box identifying which entity is completing this return; sign this return and enter the information requested below.

Government Entity ☑ Prime Contractor ☐ Sub-Contractor ☐

For Information Only

Preparer's Signature: _____

Preparer's Title: _____ Date: Owner must

Telephone Phone: Fax Number:

e-file at http://tap.dor.mt.gov

Please mail this registration to:
Department of Revenue, P.O. Box 5835, Helena, MT 59604-5835

MONTANA Department of REVENUE

CGR-2
V2 01/2010

1% Contractor's Gross Receipts
Gross Receipts Withholding Return

Form CGR-2 is required to be completed and mailed to the Department of Revenue within 30 days after each payment is made to the prime contractor or subcontractor.

1.	**Contract Awarded by:** Enter the federal employer identification number, business name and address. Place an "X" in "Government Entity" box if you are remitting the 1% contractor's gross receipts payment on behalf of a prime contractor. Place an "X" in the "Prime Contractor" box if you are allocating the 1% contractor's gross receipts from your prime contractor's account to your subcontractor's account. Government Entity ☑ Prime Contractor ☐ Federal Identification Number (FEIN): 80-6001248 Name: City of Columbus Address: 408 E. 1st Ave N. City: Columbus State: MT Zip Code: 59019	
2.	**Contract Awarded to:** Enter the federal employer identification number, business name and address. Place an "X" in the "Prime Contractor" box if you are remitting the 1% contractor's gross receipts on behalf of a prime contractor. Place an "X" in "Subcontractor" box if you are allocating the 1% contractor's gross receipts from your prime contractor's account to your subcontractor's account. Prime Contractor ☑ Sub-Contractor ☐ Federal Identification Number (FEIN): 81-5465556 Name: Askin Construction Address: 3922 Coulson Rd. City: Billings State: MT Zip Code: 59101	
3.	Enter the Government Issued Purchase Order Number here..... 3.	MT26-00-089
4.	Enter the contract award date here..... 4.	9/22/2026
5.	Enter the month and year this payment was earned..... 5.	
6.	Enter the gross dollar amount due to the prime contractor or sub-contractor here..... 6.	$179,075.00
7.	Multiply the amount on line 6 by 1% (.01) and enter the result here. **This is your 1% Contractor's Gross Receipts..... 7.**	$1,790.75
8.	Subtract line 7 from line 6 and enter the result here. **This is the net amount paid to the prime contractor or subcontractor..... 8.**	$177,284.25
9.	Check the box below that identifies the type of return you are filing and enter the date the payment was made to the prime contractor or subcontractor..... 9.	
9(a)	☑ I am enclosing the amount reported on line 7 for credit to my prime contractor's account.	
9(b)	☐ I am allocating the amount reported on line 7 for credit to my subcontractor's account.	
10.	Enter a description of work to be performed under this contract. City of Columbus Pool Rehabilitation Base Bid	
11.	Enter the location in Montana where this work is performed. Be specific with your description. Heritage Park - Columbus, MT	

Witholding return submitted by: Select the appropriate box identifying which entity is completing this return; sign this return and enter the information requested below.

Government Entity ☑ Prime Contractor ☐ Sub-Contractor ☐

For Information Only

Preparer's Signature: _____

Preparer's Title: _____ Date: _____

Telephone Phone: _____ Fax Number: _____

Owner must e-file at http://tap.dor.mt.gov

Please mail this registration to:
Department of Revenue, P.O. Box

Contractor's Application For Payment

Owner:	City of Columbus, MT	Owner's Project Number:	
Engineer:	Interstate Engineering, Inc.	Engineer's Project Number:	
Contractor:	Aaqua Drilling, Inc.	Contractor's Project Number:	
Project:	Heritage Park South Well Project		
Contract:	City of Columbus Heritage Park South Well		

Application No.: 7 (Final) Application Date: 10/29/2026

Application Period: From 10/26/2026 to 10/29/2026

1. ORIGINAL CONTRACT PRICE	$	281,083.58
2. ORIGINAL BID ITEM OMITTED DUE TO CHANGE ORDER		23,128.00
3. Net change by Change Orders	$	130,471.11
3. Net change by Quantity Overage Paid	$	9,621.00
3. CURRENT CONTRACT PRICE (Line 1 ± 2)	$	398,047.69
4. Total Work completed and material stored to date (Column L Unit Price Total)	$	398,047.69
5. RETAINAGE:		
a. x Work Completed	$	
b. x Stored Material	$	
c. Total Retainage (Line 5.a + 5.b)	$	
6. SET-OFFS:		
a. Direct Expenses (Reimbursable)	$	-
b. Direct Expenses (Non-Reimbursable)	$	-
c. Total Direct Expenses (Line 6.a + 6.b)	$	-
7. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c - Line 6.c)	$	398,047.69
8. LESS PREVIOUS PAYMENTS (Line 7 from prior Application)	$	370,674.51
9. GROSS AMOUNT DUE THIS APPLICATION	$	27,373.18
10. 1% MT GROSS RECEIPTS TAX	$	273.73
11. NET AMOUNT DUE THIS APPLICATION	$	27,099.45
12. BALANCE TO FINISH + RETAINAGE (Line 3 - Line 4 + Line 5.c)	$	0.00

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:
(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest or encumbrances); and
(3) All Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor: Aaqua Drilling, Inc.

Signature: [signature] Date: 11/2/26

Recommended by Engineer:

By:
Title: Travis West, PE, RS
Date: 11/2/2026

Approved by Owner: City of Columbus, MT

By:
Title: Mayor
Date:

Approved by Funding Agency:

By:
Title:
Date:

By:
Title:
Date:

EJCDC C-620 Contractor's Application for Payment
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AAQUA DRILLING INC.
PO Box 463
Joliet, MT 59041
406-962-3202

INVOICE

INVOICE # 15478
DATE 10/30/2026
DUE DATE 11/09/2026
TERMS Net 10 days

BILL TO
City of Columbus
PO Box 549
Columbus, MT 59019

SHIP TO
City of Columbus
45.6421, -109.2572
E 1st Ave North
Columbus, MT 59019

PLEASE DETACH TOP PORTION AND RETURN WITH YOUR PAYMENT.

ITEM	DESCRIPTION	QTY	UNIT PRICE	AMOUNT
Well Drilling	Progress Bill 8 (Final): S1-3 Well (Total Depth 60 ft) S2-6 HDPE Water Main Pipe (280 Ft Installed) Change Order 2 Peabody Gauge for Gemini Chlorine Tank	1	7,864.00	7,864.00

Scan to pay

SUBTOTAL	7,864.00
TAX	0.00
TOTAL	7,864.00
BALANCE DUE	**$7,864.00**

A service charge of .833% per month will be charged on all amounts 30 days past due. Annual rate is 10%

We impose a 3% surcharge on all credit card transactions. This is not greater than our cost of acceptance.

Intuit Global Privacy Statement https://www.intuit.com/privacy/statement/

MONTANA Department of REVENUE

CGR-2
V2 01/2010

1% Contractor's Gross Receipts
Gross Receipts Withholding Return

Form CGR-2 is required to be completed and mailed to the Department of Revenue within 30 days after each payment is made to the prime contractor or subcontractor.

1.	**Contract Awarded by:** Enter the federal employer identification number, business name and address. Place an "X" in "Government Entity" box if you are remitting the 1% contractor's gross receipts payment on behalf of a prime contractor. Place an "X" in the "Prime Contractor" box if you are allocating the 1% contractor's gross receipts from your prime contractor's account to your subcontractor's account. Government Entity ☑ Prime Contractor ☐ Federal Identification Number (FEIN): Name: City of Columbus, MT Address: 408 E 1st Ave N City: Columbus State: MT Zip Code: 59019	
2.	**Contract Awarded to:** Enter the federal employer identification number, business name and address. Place an "X" in the "Prime Contractor" box if you are remitting the 1% contractor's gross receipts on behalf of a prime contractor. Place an "X" in "Subcontractor" box if you are allocating the 1% contractor's gross receipts from your prime contractor's account to your subcontractor's account. Prime Contractor ☑ Sub-Contractor ☐ Federal Identification Number (FEIN): Name: Aaqua Drilling, Inc. Address: 2639 Belknap Ave City: Billings State: MT Zip Code: 59101	
3.	Enter the Government Issued Purchase Order Number here..... 3.	WR23-01-075
4.	Enter the contract award date here..... 4.	7/21/2025
5.	Enter the month and year this payment was earned..... 5.	9/1
6.	Enter the gross dollar amount due to the prime contractor or sub-contractor here..... 6.	$27,373.18
7.	Multiply the amount on line 6 by 1% (.01) and enter the result here. **This is your 1% Contractor's Gross Receipts..... 7.**	$273.73
8.	Subtract line 7 from line 6 and enter the result here. **This is the net amount paid to the prime contractor or subcontractor..... 8.**	$27,099.45
9.	Check the box below that identifies the type of return you are filing and enter the date the payment was made to the prime contractor or subcontractor..... 9.	
9(a)	☑ I am enclosing the amount reported on line 7 for credit to my prime contractor's account.	
9(b)	☐ I am allocating the amount reported on line 7 for credit to my subcontractor's account.	
10.	Enter a description of work to be performed under this contract. Heritage Park South Well Project City of Columbus Heritage Park South Well	
11.	Enter the location in Montana where this work is performed. Be specific with your description. Columbus, MT - Heritage Park	

Witholding return submitted by: Select the appropriate box identifying which entity is completing this return; sign this return and enter the information requested below.

Government Entity ☑ Prime Contractor ☐ Sub-Contractor ☐

Preparer's Signature: _____

Preparer's Title: _____ Date: _____

Telephone Phone: _____ Fax Number: _____

Please mail this registration to:
Department of Revenue, P.O. Box 5835, Helena, MT 59604-5835